

State Board of Finance Minutes

**Tuesday, December 16, 2014
2:00 p.m.**

**Governor's Small Conference Room
Capitol Building**

Board members present: Tony Venhuizen, Office of the Governor; Patricia Miller, Office of the Secretary of State; Jeffrey P. Hallem, Office of the Attorney General; Steven Barnett, Office of the State Auditor; Richard Sattgast, Office of the State Treasurer; Ryan Brunner, Office of School and Public Lands; Mike Mueller, Bureau of Administration; Jason Dilges, Bureau of Finance & Management.

Other present: Jim Terwilliger, Bureau Finance & Management, Dennis Keith, State Auditor's Office and Bob Mercer with the Newspapers.

Tony Venhuizen called the meeting to order @ 2:05 pm.

Rich Sattgast moved and Second Jeff Hallem to approve the Agenda. Motion carried.

Patricia Miller moved and seconded by Ryan Brunner to approve the minutes of the November 18, 2014 meeting. Motion carried.

Jeff Hallem moved and Jason Dilges seconded to approve the household moving allowance requests for the following State transfers. Motion carried.

| | | | | | |
|--------------------|----------------------|----------|--------|--------|--------------|
| Christopher Dekker | Conservation Officer | \$36,670 | Pierre | Winner | October 2014 |
|--------------------|----------------------|----------|--------|--------|--------------|

Mike Mueller moved and seconded by Patricia Miller to approve the household moving allowance for the following State transfers. Motion carried.

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|-----------------|---------------------------|----------|----------------|-----------|--------------|
| Aaron Franzen | Instructor | \$59,241 | Stillwater OK | Brookings | October 2014 |
| Casey Van Damme | Head Golf Coach | \$75,000 | Rock Michigan | Brookings | July 2014 |
| William Prigge | Head Associates Professor | \$88,712 | Sioux City, IA | Brookings | June 2014 |

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|--------------------------------|--------------------------|----------|-------------------|-------------|-------------|
| Francis (Frank) Roy Handforth | USD | \$90,000 | Ottawa, ON Canada | Vermillion | August 2013 |
| Joleen Bos | Sr. Information Tech Sp. | \$63,046 | Vermillion | Sioux Falls | August 2013 |

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

*Reimbursement amount is calculated based on annual salary amount denoted in above requests. Jeff Hallem moved and seconded by Ryan Brunner to approve the debt write off for Black Hills State University in the amount of \$1,505.60. Motion carried.

A motion was made by Jeff Hallem and seconded by Patricia Miller to reject the request for travel reimbursement for the lodging costs, over and above the per diem rate for 4 nights for travel to Boston MA in October 2014 for a board of trustee. A letter will be written to the South Dakota Retirement System to reflect that the South Dakota Board of Finance does not have the authority to approve the extra cost on of the hotel room.

No action is needed for the debt write off from Northern State University, as the debt write off was approved at August 19, 2014 meeting.

A motion was made by Jeffrey Hallem and seconded by Rich Sattgast to approve the deb write off for the Department of Agriculture in the amount of \$7,426.73.

Jim Terwilliger presented for open discussion new per diem rates. A proposal will be presented at the next Board of Finance meeting.

Jeff Hallem moved and seconded by Rich Sattgast to adjourn the meeting, Motion carried.

The meeting was adjourned at 2:30.

Jason M. Gant
Secretary of State
on behalf of the Board of Finance

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| Grant Funded Positions | | | | | |
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