



South Dakota Secretary of State
SHANTEL KREBS

Help America Vote Act (HAVA) Grant Application

HAVA grants are established by the South Dakota HAVA State Plan and approved by the HAVA Grant Board. The HAVA Grant Board, with the approval of the State Board of Elections, is made up of four County Auditors (two Democrats and two Republicans), the HAVA Coordinator in the office of the Secretary of State, one member from the disability community and one member from the Department of Tribal Relations.

A county may apply for a HAVA grant to reimburse election expenses related to HAVA. All expenses submitted must meet the requirements of HAVA and may be subject to both federal and state audits. Before a county may apply for a HAVA grant, all funds in the county's State-Held account and County-Held Match Money account must be spent. Exceptions may be made in extraordinary cases such as satellite absentee voting locations, as defined in the HAVA State Plan.

The maximum amount a county may apply for is \$9,000 per Primary and General Election cycle or \$4,500 per year. Exceptions may be made in extraordinary cases such as satellite absentee voting locations, as defined in the HAVA State Plan. Applications must be received by the Secretary of State's office by July 1st of every odd-numbered year for the following year's anticipated expenses. Applications will be approved or denied by November 1st of the odd-numbered year.

If a county is denied a HAVA grant, the county may submit an appeal to the State Board of Elections to review the decision and must do so within 30 days of receiving their denial notice. The decision of the State Board of Elections is final and may not be appealed again.

Applicant Information

This application must be signed by the county auditor but a contact person may be designated to administer the grant process.

County: Jackson
 Contact person: Vicki Wilson, Auditor
 Address: 700 Main Street (P O Box 280)
 City: Kadoka State: SD Zip Code: 57543
 Telephone: (605) 837-2422 E-mail: Vicki.Wilson@state.sd.us

Grant Request

Expenses can include those incurred during the election year for both the Primary and General Elections.

Total amount requested: \$ 9,000.00

**Maximum of \$9,000 may be requested. Exceptions may be made in extraordinary cases.*



Posting the following information in a polling place on Election Day: polling place hours, instructions on how to vote, how to cast a provisional ballot, voting rights, and laws prohibiting acts of fraud and misrepresentation: \$ 100.00

The costs incurred for printing voter instructions posters, placards, etc. that will be displayed in the polling place (HAVA Sec. 301(a)(1)(B) and 302(b)).

Publishing voter education instructions and sample ballot(s) in the newspaper: \$ 2,000.00

Notices that may NOT be reimbursed are the following: notice of voter registration deadline, notice of Primary or General Election and notice of deadline for filing Primary nominating petitions (HAVA Sec. 301(a)(1)(B) and 302(b)).

Implementing and maintaining the statewide election management system: _____

Purchasing a necessary computer that is dedicated to the system, costs associated with paying extra workers at an hourly rate or for paying dedicated auditor office employees at an hourly rate for time dedicated to the system, expenses incurred for training dedicated employees on the system (HAVA Sec. 303).

**Secretary of State's office approved projects to improve county's administration of federal elections (categories are listed below and the costs associated with each category must equal this total):
\$ 0.00**

Costs incurred on projects that the Secretary of State has approved to be HAVA eligible expenses that are not listed in a category above (HAVA Sec. 251(b)(2)). Please check with the SOS for approval if there is an expense that does not fall into an existing category below.

Please check one or more of the following descriptions and list the amount:

- "Vote Here" signs to more clearly identify polling places: _____
- Ballot trays to better organize ballots: _____
- Appropriate number of polling place help-station laptop computers: _____
- Providing in-person absentee voting site in Oglala Lakota and Todd counties: _____
- Chairs for use with voting equipment: _____
- ADA-accessible voting booths: _____
- Notices sent to voters in the potential duplicate deletion process: _____
- Providing Lakota language assistance: _____
- Implementing the requirements of the
Military and Overseas Voter Empowerment (MOVE) Act: _____
- Label printers for absentee ballot systems: _____
- Installing network connections in an auditor's office: _____
- Other (must be pre-approved by the Secretary of State's office): _____



Submission Information

Submit this form by mail, fax or e-mail to:

South Dakota Secretary of State
Attn: HAVA Coordinator
500 E. Capitol Ave., Suite 204
Pierre, SD 57501
P: (605)773-3537 F: (605)773-6580
hava@state.sd.us

Vicki D. Wilson

Print Name of County Auditor

Vicki D. Wilson

Signature of County Auditor

11/03/15

Date

