

Secretary of State Office  
500 E Capitol Ave  
Pierre, SD 57501  
(605)773-2797

**RECEIVED**  
**MAR 20 2014**

**APPLICATION FOR  
CERTIFICATE OF AUTHORIZATION TO D. SEC. OF STATE  
PROVIDE POSTSECONDARY EDUCATION**

Please mark the appropriate box:

- INITIAL APPLICATION                       CHANGE OF PRIMARY ADDRESS  
 CHANGE OF NAME                               CHANGE IN ADDITIONAL SITES (ATTACHMENT A)  
 CHANGE IN ACCREDITATION                 OTHER CHANGE(S)

1. Name of Applicant (*the institutional name under which postsecondary educational programs are provided*):

Minnesota State University Moorhead

2. Applicant's Main Address (*Additional sites listed on Attachment A*):

1104 7th Ave S

(Street Address)

Moorhead

(City)

MN

(State)

56563

(ZIP Code)

www.mnstate.edu

(Website)

3. Contact Person:

Denise Gorsline

(Name)

218-477-4623

(Telephone Number)

gorsline@mnstate.edu

(Email Address)

Dean of University College

(Title)

218-477-4324

(Fax Number)

4. Does the Applicant operate at other sites than the address stated above?     YES     NO

If "YES", please be advised that Attachment A to this Application must be completed, which shall comprise part of this Application, and any subsequent changes to the information provided in Attachment A must be submitted with a revised Application to the Secretary of State Office, within thirty (30) days of such change.

5. Does the Applicant have a parent organization (*non-profit, corporate, or otherwise*)?  YES  NO

If "YES", please indicate the following:

Minnesota State College and University System

(Parent Organization Name)

30 7th St. E. Suite 350

(Street Address)

St. Paul

MN

55101-7804

(City)

(State)

(ZIP Code)

6. Is the Applicant an instrumentality of the State under the jurisdiction of the South Dakota Board of Regents?

YES  NO

If "NO", please indicate whether the Applicant is either (*check one of the following*):

An instrumentality of another state (please list the state agency which has jurisdiction over Applicant)

State Minnesota Agency Minnesota State Colleges & Universities System

Address 30 7th St. E. Suite 350

City St Paul State MN Zip Code 55101-7804

Contact Phone Number 651-201-1800

Contact Website www.mnscu.edu/

Legally established to operate in South Dakota as a private business entity

South Dakota Corporate ID \_\_\_\_\_

South Dakota Corporate Name \_\_\_\_\_

Legally established to operate in South Dakota as a not-for-profit corporation.

South Dakota Corporate ID \_\_\_\_\_

South Dakota Corporate Name \_\_\_\_\_

7. Is the Applicant accredited by an accrediting agency recognized by the United States Department of Education?

YES

Accrediting Agency: Higher Learning Commission of the North Central Association

230 South LaSalle Street, Suite 7-500

(Street Address)

Chicago

Illinois

60604-1411

(City)

(State)

(ZIP Code)

Effective date of most recent grant of accreditation: 2006 - 2007  
Term or expiration date of most recent accreditation: 2016 - 2017

NO Application submission must include documentation of an affiliation agreement whose terms make another postsecondary institution, which is accredited by an accrediting agency recognized by the United States Department of Education, responsible for awarding academic credit and educational credentials to its students and maintaining transcripts for such students:

The undersigned acknowledges that Applicant is required to notify the Secretary of State Office within thirty (30) days of a change in information set forth in this Application, including any changes in information set forth in any Attachments or other accompanying information. The undersigned has executed the foregoing document and, under penalties of perjury, certifies that the information provided herein, and in support thereof, is true and correct.

The application must be signed by an authorized officer of the postsecondary educational institution:

Dated 3-14-13

Denise Gorsline  
(Signature of an authorized officer)

Denise Gorsline  
(Printed name)

Associate VP Academic Affairs  
(Title)

**Submit Application to:**  
South Dakota Secretary of State  
Corporations Division  
500 East Capitol, Suite 204  
Pierre, SD 57501

Or email us at:  
SOS.EDU@state.sd.us

### Exemptions

- If the institution falls under one or more of the following categories, the institution is exempt from registering.
- Established by the government of the United States;
  - Established by the government of an Indian tribe whose tribal lands are located, in whole or in part, in South Dakota;
  - Established, owned, controlled, operated, and maintained by a religious organization lawfully operating as a nonprofit religious corporation and awarding only religious degrees or certificates for the purpose of conferring clerical status or authority within that religion; or
  - Subject to the jurisdiction and regulations to the South Dakota Cosmetology Commission.