

RECEIVED

AUG 16 2013

S.D. SEC. OF STATE

Secretary of State Office
500 E Capitol Ave
Pierre, SD 57501
(605)773-2797

APPLICATION FOR CERTIFICATE OF AUTHORIZATION TO PROVIDE POSTSECONDARY EDUCATION

Please mark the appropriate box:

INITIAL APPLICATION

CHANGE OF PRIMARY ADDRESS

CHANGE OF NAME

CHANGE IN ADDITIONAL SITES (ATTACHMENT A)

CHANGE IN ACCREDITATION

OTHER CHANGE(S)

1. Name of Applicant (*the institutional name under which postsecondary educational programs are provided*):

Sinclair Community College

2. Applicant's Main Address (*Additional sites listed on Attachment A*):

444 W. Third St.

(Street Address)

Dayton

OH

45402

(City)

(State)

(ZIP Code)

www.sinclair.edu

(Website)

3. Contact Person:

Cheryl Dowd

(Name)

SinclairOnline Compliance Officer

(Title)

937-512-5198

(Telephone Number)

937-512-2891

(Fax Number)

cheryl.dowd@sinclair.edu

(Email Address)

4. Does the Applicant operate at other sites than the address stated above?

YES

NO

If "YES", please be advised that Attachment A to this Application must be completed, which shall comprise part of this Application, and any subsequent changes to the information provided in Attachment A must be submitted with a revised Application to the Secretary of State Office, within thirty (30) days of such change.

5. Does the Applicant have a parent organization (*non-profit, corporate, or otherwise*)? YES NO

If "YES", please indicate the following:

(Parent Organization Name)

(Street Address)

(City) (State) (ZIP Code)

6. Is the Applicant an instrumentality of the State under the jurisdiction of the South Dakota Board of Regents?

YES NO

If "NO", please indicate whether the Applicant is either (*check one of the following*):

An instrumentality of another state (please list the state agency which has jurisdiction over Applicant)

State Ohio Agency Ohio Board of Regents

Address 30 East Broad St 36th Floor

City Columbus State OH Zip Code 43215

Contact Phone Number 614-466-6000

Contact Website www.OhioHigherEd.org

Legally established to operate in South Dakota as a private business entity

South Dakota Corporate ID _____

South Dakota Corporate Name _____

Legally established to operate in South Dakota as a not-for-profit corporation.

South Dakota Corporate ID _____

South Dakota Corporate Name _____

7. Is the Applicant accredited by an accrediting agency recognized by the United States Department of Education?

YES

Accrediting Agency: North Central Association of the Higher Learning Commission

230 South LaSalle St Suite 7-500

(Street Address)

Chicago IL 60604

(City) (State) (ZIP Code)

Effective date of most recent grant of accreditation: April 18, 2011
Term or expiration date of most recent accreditation: 2016-2017

NO Application submission must include documentation of an affiliation agreement whose terms make another postsecondary institution, which is accredited by an accrediting agency recognized by the United States Department of Education, responsible for awarding academic credit and educational credentials to its students and maintaining transcripts for such students:

The undersigned acknowledges that Applicant is required to notify the Secretary of State Office within thirty (30) days of a change in information set forth in this Application, including any changes in information set forth in any Attachments or other accompanying information. The undersigned has executed the foregoing document and, under penalties of perjury, certifies that the information provided herein, and in support thereof, is true and correct.

The application must be signed by an authorized officer of the postsecondary educational institution:

Dated 08/02/13

(Signature of an authorized officer)
Steven L. Johnson, Ph.D.

(Printed name)
President

(Title)

Submit Application to:
South Dakota Secretary of State
Corporations Division
500 East Capitol, Suite 204
Pierre, SD 57501

Or email us at:
SOS.EDU@state.sd.us

Exemptions

If the institution falls under one or more of the following categories, the institution is exempt from registering.

- Established by the government of the United States;
- Established by the government of an Indian tribe whose tribal lands are located, in whole or in part, in South Dakota;
- Established, owned, controlled, operated, and maintained by a religious organization lawfully operating as a nonprofit religious corporation and awarding only religious degrees or certificates for the purpose of conferring clerical status or authority within that religion; or
- Subject to the jurisdiction and regulations to the South Dakota Cosmetology Commission.

ATTACHMENT A

ADDITIONAL SITES AT WHICH APPLICANT OPERATES EDUCATIONAL PROGRAMS

(Must be accompanied by an Application for Certificate of Authorization to Provide Postsecondary Education)

1. _____
(Name)

(Street Address)

(City) (State) (ZIP Code)

2. _____
(Name)

(Street Address)

(City) (State) (ZIP Code)

3. _____
(Name)

(Street Address)

(City) (State) (ZIP Code)

4. _____
(Name)

(Street Address)

(City) (State) (ZIP Code)

(Make additional copies of this Attachment as may be necessary and submit with Application)



April 26, 2011

President Steven Lee Johnson
Sinclair Community College
444 W. Third St.
Dayton, OH 45402-1460

Dear President Johnson:

This letter is formal notification of the action taken concerning Sinclair Community College by The Higher Learning Commission. At its meeting on April 18, 2011, the Institutional Actions Council (IAC) voted to continue the accreditation of Sinclair Community College through the Academic Quality Improvement Program and to adopt any new items entered on the attached Statement of Affiliation Status (SAS). The SAS is a summary of your organization's ongoing relationship with the Commission.

I have enclosed your institution's Statement of Affiliation Status (SAS) and Organizational Profile (OP). The OP is generated from data you provided in your most recent Annual Institutional Data Update. If the current Commission action included changes to the demographic, location, or distance education information you reported in your Annual Institutional Data Update, we have made the changes on the Organizational Profile. No other organizational information was changed.

The attached Statement of Affiliation Status and Organizational Profile will be posted to the Commission Web site on Monday, May 9. Before this public disclosure, however, I ask that you verify the information in both documents and inform Stephen D. Spanghel, your staff liaison, before Friday, May 6, of any concerns that you may have about these documents. Information about notifying the public of this action is found in Chapter 8.3-3 and 8.3-4 of the *Handbook of Accreditation*, Third Edition.

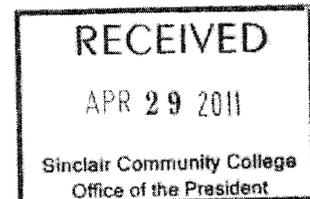
Please be aware of Commission policy on planned or proposed organizational changes that require Commission action before their initiation. You will find the Commission's change policy at ncahlc.org/information-for-institutions/institutional-change.html. If you have questions about how planned institutional changes might affect your relationship with the Commission, please write or call Stephen D. Spanghel.

On behalf of the Board of Trustees, I thank you and your associates for your cooperation.

Sincerely,

Sylvia Manning
President

Enclosures: Statement of Affiliation Status
Organizational Profile
cc: Chair of the Board





The Higher Learning Commission

NCA Higher Learning Commission
230 S. LaSalle St., Suite 7-500
Chicago, IL 60604-1413

Chicago, Illinois 60602-2504 | 312-263-0456
www.ncahighertlearningcommission.org

STATEMENT OF AFFILIATION STATUS

SINCLAIR COMMUNITY COLLEGE
444 W. Third St.
Dayton, OH 45402-1460

Affiliation Status: Candidate: 1965
Accreditation: (1970- .)

AQIP PARTICIPANT

Nature of Organization

Legal Status: Public
Degrees Awarded: A

Conditions of Affiliation:

Stipulations on Affiliation Status: None.
Approval of New Additional Locations: Prior Commission approval required.
Approval of Distance and Correspondence Courses and Programs: New Commission policy on institutional change became effective July 1, 2010. Some aspects of the change processes affecting distance delivered courses and programs are still being finalized. This entry will be updated in early 2011 to reflect current policy. In the meantime, see the Commission's Web site for information on seeking approval of distance education courses and programs.
Reports Required: None.
Other Visits Scheduled: AQIP Quality Checkup: 2016 - 2017;

Summary of Commission Review

Year of Admission to AQIP: 11/21/2003
Year of Last PEAQ Comprehensive Evaluation: 1997 - 1998
Year of Last Systems Appraisal: 2006 - 2007
Year of Next Systems Appraisal: 2010 - 2011
Year of Last Reaffirmation of Accreditation: 2010 - 2011
Year of Next Reaffirmation of Accreditation: 2017 - 2018
Date of Last Action: 04/18/2011

Name Change:

Candidate status transferred from Sinclair College to Sinclair Community College (11/1/66).



ORGANIZATIONAL PROFILE

SINCLAIR COMMUNITY COLLEGE

444 W. Third St.

Dayton, OH 45402-1460

Enrollment Demographics (by headcount) (HLC Posted: 04/22/2010)

| | <u>Full-Time</u> | <u>Part-Time</u> |
|----------------|------------------|------------------|
| Undergraduate: | 9992 | 11472 |
| Graduate: | 0 | 0 |

Educational Programs (HLC Posted: 04/22/2010)

| | | <u>Program Distribution</u> | <u>Total Awarded</u> |
|-----------------------------------|------------|-----------------------------|----------------------|
| Leading to Undergraduate degrees: | Associate | 83 | 1612 |
| | Bachelors | 0 | 0 |
| Leading to Graduate degrees: | Masters | 0 | 0 |
| | Specialist | 0 | 0 |
| | Doctoral | 0 | 0 |
| Certificate Programs: | | 95 | 1702 |

Dual Enrollment (HLC Posted: 04/22/2010)

Headcount in all dual enrollment (high school) 987

Off-Campus Activities (HLC Posted: 02/14/2011)

In-State: Campuses: None
 Additional Locations: Clayton (Englewood Learning Center) ; Eaton (Preble County Learning Center) ; Huber Heights (Huber Heights Learning Center) ; Mason (Courseview)
 Course Locations: 56

Out-of-State: Campuses: None
 Additional Locations: None
 Course Locations: None

Out-of-U.S.: Campuses: None
 Additional Locations: None
 Course Locations: None

Distance Education Programs (HLC Posted: 04/22/2010)

Associate - 24.0101 Liberal Arts and Sciences/Liberal Studies (AA in Liberal Arts & Sciences) (Internet)
 Associate - 24.0101 Liberal Arts and Sciences/Liberal Studies (AS in Liberal Arts & Sciences) (Internet)
 Associate - 51.0707 Health Information/Medical Records Technology/Technician (AAS in Health Information Management) (Internet)
 Associate - 51.0907 Medical Radiologic Technology/Science - Radiation Therapist (ATS in Radiologic Technology - Supervision Option) (Internet)
 Associate - 51.0907 Medical Radiologic Technology/Science - Radiation Therapist (ATS in Social & Cultural Awareness for Radiologic Technology) (Internet)
 Associate - 52.0101 Business/Commerce, General (AS in Business Administration) (Internet)
 Certificate - 24.0102 General Studies (Certificate in General Education) (Internet)
 Certificate - 51.0707 Health Information/Medical Records Technology/Technician



ORGANIZATIONAL PROFILE

SINCLAIR COMMUNITY COLLEGE

444 W. Third St.

Dayton, OH 45402-1460

(Certificate in Medical Office Coding Specialist) (Internet)
Certificate - 52.0408 General Office Occupations and Clerical Services (Certification in
Software Application for the Professional) (Internet)

Correspondence Education Programs (HLC Posted: 04/22/2010)

None
