

Secretary of State Office
500 E Capitol Ave
Pierre, SD 57501
(605)773-2797

APPLICATION FOR CERTIFICATE OF AUTHORIZATION TO PROVIDE POSTSECONDARY EDUCATION

RECEIVED
OCT 30 2013
S.D. SEC. OF STATE

Please mark the appropriate box:

- INITIAL APPLICATION CHANGE OF PRIMARY ADDRESS
 CHANGE OF NAME CHANGE IN ADDITIONAL SITES (ATTACHMENT A)
 CHANGE IN ACCREDITATION OTHER CHANGE(S)

1. Name of Applicant (*the institutional name under which postsecondary educational programs are provided*):
Whatcom Community College

2. Applicant's Main Address (*Additional sites listed on Attachment A*):

237 W. Kellogg Rd

(Street Address)

Bellingham

(City)

WA

(State)

98226

(ZIP Code)

www.whatcom.ctc.edu

(Website)

3. Contact Person:

Ed Harri

(Name)

(360)383-3220

(Telephone Number)

eharri@whatcom.ctc.edu

(Email Address)

Dean for Instruction

(Title)

(360)383-3231

(Fax Number)

4. Does the Applicant operate at other sites than the address stated above? YES NO

If "YES", please be advised that Attachment A to this Application must be completed, which shall comprise part of this Application, and any subsequent changes to the information provided in Attachment A must be submitted with a revised Application to the Secretary of State Office, within thirty (30) days of such change.

5. Does the Applicant have a parent organization (non-profit, corporate, or otherwise)? YES NO

If "YES", please indicate the following:

(Parent Organization Name)

(Street Address)

(City)

(State)

(ZIP Code)

6. Is the Applicant an Instrumentality of the State under the jurisdiction of the South Dakota Board of Regents?

YES NO

If "NO", please indicate whether the Applicant is either (check one of the following):

An instrumentality of another state (please list the state agency which has jurisdiction over Applicant)

State Washington Agency State Board for Community and Technical Colleges

Address PO Box 42495 1300 Quince Street SE

City Olympia State WA Zip Code 98504-2495

Contact Phone Number (360)704-4400

Contact Website www.sbctc.edu

Legally established to operate in South Dakota as a private business entity

South Dakota Corporate ID _____

South Dakota Corporate Name _____

Legally established to operate in South Dakota as a not-for-profit corporation.

South Dakota Corporate ID _____

South Dakota Corporate Name _____

7. Is the Applicant accredited by an accrediting agency recognized by the United States Department of Education?

YES

Accrediting Agency: Northwest Commission on Colleges and Universities (NWCCU)

8060 165th Avenue N.E., Suite 100

(Street Address)

Redmond

(City)

WA

(State)

98052-3981

(ZIP Code)

Effective date of most recent grant of accreditation:

August 10, 2012

Term or expiration date of most recent accreditation:

Spring 2018

NO

Application submission must include documentation of an affiliation agreement whose terms make another postsecondary institution, which is accredited by an accrediting agency recognized by the United States Department of Education, responsible for awarding academic credit and educational credentials to its students and maintaining transcripts for such students:

The undersigned acknowledges that Applicant is required to notify the Secretary of State Office within thirty (30) days of a change in information set forth in this Application, including any changes in information set forth in any Attachments or other accompanying information. The undersigned has executed the foregoing document and, under penalties of perjury, certifies that the information provided herein, and in support thereof, is true and correct.

The application must be signed by an authorized officer of the postsecondary educational institution:

Dated _____

(Signature of an authorized officer)

(Printed name)

(Title)

Submit Application to:
South Dakota Secretary of State
Corporations Division
500 East Capitol, Suite 204
Pierre, SD 57501

Or email us at:
SOS.EDU@state.sd.us

Exemptions

If the institution falls under one or more of the following categories, the institution is exempt from registering.

- Established by the government of the United States;
- Established by the government of an Indian tribe whose tribal lands are located, in whole or in part, in South Dakota;
- Established, owned, controlled, operated, and maintained by a religious organization lawfully operating as a nonprofit religious corporation and awarding only religious degrees or certificates for the purpose of conferring clerical status or authority within that religion; or
- Subject to the jurisdiction and regulations to the South Dakota Cosmetology Commission.

ATTACHMENT A

ADDITIONAL SITES AT WHICH APPLICANT OPERATES EDUCATIONAL PROGRAMS

(Must be accompanied by an Application for Certificate of Authorization to Provide Postsecondary Education)

1. _____
(Name)

(Street Address)

(City) (State) (ZIP Code)

2. _____
(Name)

(Street Address)

(City) (State) (ZIP Code)

3. _____
(Name)

(Street Address)

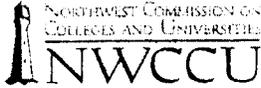
(City) (State) (ZIP Code)

4. _____
(Name)

(Street Address)

(City) (State) (ZIP Code)

(Make additional copies of this Attachment as may be necessary and submit with Application)



8060 165th Avenue N.E., Suite 100

Redmond, WA 98052 3981

425 558 4224

Fax 425 376 0596

www.nwccu.org

August 10, 2012

Dr. Kathi Hiyane-Brown
President
Whatcom Community College
237 West Kellogg Road
Bellingham, WA 98226

Dear President Hiyane-Brown:

On behalf of the Northwest Commission on Colleges and Universities, I am pleased to report that the accreditation of Whatcom Community College has been reaffirmed on the basis of the Spring 2012 Year One *Mission and Core Themes* Evaluation.

In reaffirming accreditation, the Commission requests that the College address Recommendations 1 and 2 of the Spring 2012 Year One *Mission and Core Themes* Peer-Evaluation Report in its Spring 2014 Year Three *Resources and Capacity* Self-Evaluation Report as an updated response to Standard One. A copy of the Recommendations is enclosed for your reference.

In making this request, the Commission finds that Recommendations 1 and 2 of the Spring 2012 Year One *Mission and Core Themes* Peer-Evaluation Report are areas where Whatcom Community College is substantially in compliance with Commission criteria for accreditation, but in need of improvement.

If you have any questions, please do not hesitate to contact me.

Best wishes for a rewarding academic year.

Sincerely,

Sandra K. Elman
President

SEE:rb

Enclosure: Recommendations

cc: Dr. Ron Leatherbarrow, Vice President for Instruction

Year One *Mission and Core Themes* Peer-Evaluation Report
Spring 2012
Whatcom Community College
Recommendations

1. The evaluators recommend that the College clearly articulate the acceptable threshold or extent of mission fulfillment (Standard 1.A.2).
2. The evaluators recommend that the College continue to review and revise its indicators of achievement to ensure that they are specific enough to allow for the evaluation of the accomplishment of the respective objectives (Standard 1.B.2).

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The application must be signed by an authorized officer of the postsecondary educational institution:

Dated August 27, 2013 Ed Harri
(Signature of an authorized officer)
Ed Harri
(Printed name)
Dean of Instruction
(Title)

Submit Application to:
South Dakota Secretary of State
Corporations Division
500 East Capitol, Suite 204
Pierre, SD 57501

or Save and Submit By Email to
sos.edu@state.sd.us

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(Name)

(Street Address)

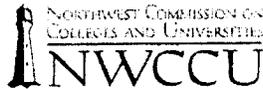
(City) (State) (ZIP Code)

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(City) (State) (ZIP Code)

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8060 165th Avenue N.E., Suite 100
Redmond, WA 98052-3981
425-558-4224
Fax: 425-376-0596
www.nwccu.org

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President
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Bellingham, WA 98226

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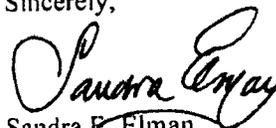
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Sandra E. Elman
President

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