



Secretary of State

Jason M. Gant

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State Board of Finance Minutes of the Meeting

Tuesday, July 16, 2013
2:00 p.m.

Governor's Large Conference Room
Capitol Building

Board members present: Tony Venhuizen, Office of the Governor via teleconference; Patricia Miller, Office of the Secretary of State; Jeff Hallem, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Marianne Gabriel, Office of the State Treasurer; Ryan Brunner, Office of School & Public Lands; Michael Mueller, Bureau of Administration; Ron Wire, Bureau of Finance & Management; Jason Dilges, Bureau of Finance & Management.

Others present: Bob Mercer, Newspaper Reporter; Marla Anderson, Office of the Secretary of State.

Tony Venhuizen called the meeting to order at 2:05 p.m.

Patricia Miller asked to add an update on the request from the South Dakota Hotel and Lodging Association to the agenda. Mike Mueller moved and Ryan Brunner seconded to approve the agenda as amended. Motion carried.

Jeff Hallem moved and Patricia Miller seconded to approve the minutes of the June 18, 2013 Meeting. Motion carried.

Dennis Keith moved and Mike Mueller seconded to approve the household moving allowance requests for the following state transfers. Motion carried.*

South Dakota Game, Fish & Parks					
Austin John Norton	Conservation Officer	\$31,891	Watertown, SD	Webster, SD	July 2013
Dan Altman	Conservation Officer	\$37,500	Presho, SD	Yankton, SD	July 2013
Blake Bappe	Wildlife Damage Specialist	\$29,000	Webster, SD	Mitchell, SD	August 2013
South Dakota Highway Patrol					
L. Scott Brown	HP Lieutenant	\$62,292.32	Rapid City, SD	Pierre, SD	June 2013
Rick Miller	HP Major	\$77,903.90	Rapid City, SD	Pierre, SD	July 2013

Patricia Miller moved and Ryan Brunner seconded to approve the household moving allowance requests for the following professional recruitments. After discussion, Jeff Hallem introduced a substitute motion to approve the household moving allowance requests for the following professional recruitments subject to review of compliance with pay grade requirements. Ron Wire second. Motion carried. *

Following discussion, it was suggested that the household moving allowance request forms be updated to include a field asking for the pay grade of the person requesting reimbursement. The Office of the Secretary of State revise the form and distribute it to the various entities who use the form.

Black Hills State University					
Maxwell Kwenda	Director of Institutional Research	\$72,000	Lawton, OK	Spearfish, SD	July 2013
Dakota State University					
Joshua Stroschein	Computer Science/Security/Information Systems Instructor	\$46,000	Sioux Falls, SD	Madison, SD	July 2013
Michael Lynch	Speech Instructor Faculty	\$35,000	Honey Brook, PA	Madison, SD	June 2013
Justin Peterson	Math Instructor Faculty	\$36,500	Minneapolis, MN	Madison, SD	June 2013
Northern State University					
Stephanie Ann Achille	Director Student Activities	\$43,000	Erie, PA	Aberdeen, SD	July 2013
South Dakota School of Mines & Technology					
Luke Corwin	Assistant Professor Physics	\$71,000	Batavia, IL	Rapid City, SD	August 2013
Alberto Lemut	Assistant Professor Physics	\$78,802	El Cerrito, CA	Rapid City, SD	August 2013
William Long	Instructor Math/CSc	\$41,000	Coeur d'Alene, ID	Rapid City, SD	August 2013
Dr. Heather A. Wilson	President	\$321,360	Albuquerque, NM	Rapid City, SD	June 2013
South Dakota State University					
Glenn Beer	Director of CEE	\$98,000	Monticello, AR	Brookings, SD	July/August 2013
Michele Christian	Archivist and Special Collection Librarian	\$65,000	Ames, IA	Brookings, SD	July 2013
Michael Dianousky	Assistant Professor	\$69,460	Piscataway, NJ	Brookings, SD	July 2013
Kim Dillivan	Agronomy Business Mgmt/Extension Field Specialist	\$54,000	Dove Creek, CO	Aberdeen, SD	August 2013
Christopher Graham	Assistant Professor	\$79,500	Annapolis, MD	Rapid City, SD	July 2013
Michael Jewett	Asst. WBB Coach	\$52,000	Marshall, MN	Volga, SD	May 2013
Tobias Uecker	Asst. Director for Living Learning Initiatives	\$50,000	Wooster, OH	Brookings, SD	July 2013
David L. Wright	Dept. Head	\$145,000	West DesMoines, IA	Brookings, SD	October 2013
Xiaoyang Zhang	Associate Professor	\$103,525	Elliott City, MD	Brookings, SD	August 2013
Anthony Carton	Assistant Professor	\$55,000	Robbinsdale, MN	Brookings, SD	July/August 2013
University of South Dakota					
Armando Galicia-Silva	Instructor of Spanish	\$38,000	Lincoln, NE	Vermillion, SD	June 2013
Justin Moss	Lecturer	\$45,000	Topeka, KS	Vermillion, SD	August 2013
Hallie Blackney	Assistant Coach – Women's Softball	\$32,000	Maryville, MO	Vermillion, SD	June 2013
Veronica Son	Assistant Professor	\$50,000	East Lansing, MI	Vermillion, SD	Summer 2013
Lindsay Marlow	Science Librarian	\$55,000	Buffalo, NY	Vermillion, SD	August 2013
Jamie Hale	Business Advisor	\$75,000	Watertown, SD	Rapid City, SD	February 2013

*Reimbursement amount is calculated based on annual salary amount denoted in above requests.

Ron Wire moved and Ryan Brunner seconded to approve the debt write-offs for the South Dakota Governor's Office of Economic Development totaling \$10,653.81.

Patricia Miller said that the South Dakota Hotel and Lodging Association stated that at this time they had nothing to bring forward to the Board of Finance regarding changes in the State allowable rate for lodging. Michele Brich, Executive Director, did ask if any state agencies have been having problems finding rooms at State rates. Patricia Miller asked if there was any interest in completing a survey of State agencies regarding this issue.

Jeff Hallem stated that if the Association was not concerned with taking action at this time, there's not a need for the Board to pursue a survey at this time. If any agency wishes to review the State rates for lodging, the item could be placed on an agenda at that time.

Jason Dilges led a discussion regarding reimbursements for taxes and levies. The question of what additional taxes and fees that are being charged for lodging while on State business and determination of what is reimbursable to State employees has been ongoing for several years. Dennis Keith explained that the Auditor's Office reimburses for the applicable lodging rate plus tax. Over the past years, hotels and motels have tacked on extra fees, i.e. historical preservation fees, safe fees, energy surcharges, etc. If the charge is truly a tax, it should be listed on the receipt as a tax, in which case it will be reimbursed. Employees should ask that any additional fees (safe fees, etc.) be removed from their receipt prior to leaving the lodging establishment.

Jeff Hallem moved and Mike Mueller seconded to adjourn the meeting. Motion carried.

The meeting was adjourned at 2:29 p.m.

A handwritten signature in cursive script, reading "Jason M. Gant", written over a solid horizontal line.

Jason M. Gant
Secretary of State
on behalf of the Board of Finance