



# Secretary of State

**Jason M. Gant**

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## State Board of Finance Minutes of the Meeting

**Tuesday, September 16, 2014**  
**2:00 p.m.**

**Governor's Small Conference Room**  
**Capitol Building**

Board members present: Tony Venhuizen, Office of the Governor, Patricia Miller, Office of the Secretary of State; Steve Barnett, Office of the State Auditor; Rich Sattgast, Office of the State Treasurer; Dennis Keith, Office of the State Auditor; Jason Lutz, Office of the State Auditor; Michael Mueller, Bureau of Administration; Jason Dilges, Bureau of Finance and Management.

Others present: Marla Anderson, Office of the Secretary of State; Debra Ramquist, Office of the Secretary of State.

Tony Venhuizen called the meeting to order at 2:01 p.m.

Mike Mueller moved and Rich Sattgast seconded to approve the Agenda. Motion carried.

Pat Miller moved and Steve Barnett seconded to approve minutes of the August 19, 2014 Meeting. Motion carried.

Rich Sattgast moved and Mike Mueller seconded to approve household moving allowance requests for the following State transfers. Motion carried. \*

South Dakota Department of Game, Fish & Parks					
Justin Thede	District Park Supervisor	\$41,988.39	Winner	Platte	September 2014

Pat Miller moved and Mike Mueller seconded to approve household moving allowance requests for the following professional recruitments. Motion carried. \*

South Dakota Department of Agriculture					
Brandon Beshears	Director, Ag Services	\$63,442.89	Alexandria, VA	Pierre	September 2014
South Dakota School of Mines & Technology					
Raymond A. Bunker	Research Scientist II	\$58,000	Syracuse, NY	Rapid City	August 2014
Robert J. Erwin	Assistant Football Coach – Wide Receivers/Recruiting Coordinator	\$29,564 (based on 12 months)	Colona, IL	Rapid City	August 2014

Administration

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Frank S. Malott	Vice President for Finance and Administration	\$130,000	Rolla, MO	Rapid City	August 2014
Mark Nowak	Associate Professor	\$75,000	Palm Bay, FL	Rapid City	August 2014
<b>South Dakota State University</b>					
Karin Emery	Instructor	\$62,000	Glenn Allan, VA	Sioux Falls	August 2014
Aaron Franzen	Assistant Professor	\$76,000	Stillwater, OK	Brookings	September 2014
Surtaj Iram	Assistant Professor	\$71,175	Wheaton, IL	Brookings	August 2014
Michelle Kolda	Senior Secretary	\$29,972.80	Yankton, SD	Brookings	July-August 2014
Julie Leibold	Lecturer	\$29,947.50	Golden, CO	Brookings	August 2014
Yan Lin	Assistant Professor	\$59,000	San Marcos, TX	Brookings	June 2014
Colin James McKellar	Assistant State Climatologist	\$42,000	Greeley, CO	Brookings	August 2014
Mark A. Messerli	Assistant Professor	\$69,863	Teaticket, MA	Brookings	August 2014
Sunish K. Sehgal	Assistant Professor	\$76,717	Manhattan, KS	Brookings	September 2014
Kulraj Singh	Instructor	\$65,000	Memphis, TN	Brookings	August 2014
Swathi Sreerangarajan	Dissertation Fellow	\$30,000	Pittsburgh, PA	Brookings	August 2014
Sara Tanner	Instructor	\$53,500	Lexington, KY	Brookings	July 2014
Kas Williams	Program Advisor for African American Programs	\$46,500	Williamsport, PA	Brookings	August 2014
<b>University of South Dakota</b>					
Drew DeGroot	Athletic Compliance Coordinator	\$35,025	Sioux Falls, SD	Vermillion	August 2014
Sara Lowmaster	Assistant Professor	\$63,000	Boston, MA	Vermillion	August 2014
Laura Vidler	Professor & Chair of Modern Language	\$85,000	Marlboro, NY	Vermillion	August 2014
Timothy Pyles	Assistant Professor	\$43,000	Bloomington, IN	Vermillion	August 2014
Quoc-Nam Tran	Tenured Professor/ Department Chair	\$122,500	Beaumont, TX	Vermillion	August 2014
Elise Boxer	Assistant Professor	\$57,000	Salt Lake City, UT	Vermillion	July 2014

\*Reimbursement amount is calculated based on annual salary amount denoted in above requests.

Rich Sattgast moved and Pat Miller seconded to approve the debt write-offs for Department of Corrections in the amount of \$4,947.93. Motion carried.

Jason Dilges opened a discussion on employee mileage and meal reimbursements. Discussion followed. State Auditor will do a comparison of surrounding states and Bureau of Finance and Management will develop a comparison proposal to be brought back to a future meeting for discussion.

Jason Dilges presented a report from the Bureau of Finance and Management on the Collections Study conducted. Discussion followed. The Bureau of Finance and Management is working with CGI to better maximize collection results, using the best practices within agencies. A review group of six agencies has been selected. Reports should be ready the first part of October.

Jason Dilges moved and Mike Mueller seconded to adjourn the meeting. Motion carried.

The meeting was adjourned at 2:19 p.m.

A handwritten signature in cursive script, reading "Jason M. Gant", written over a solid horizontal line.

Jason M. Gant  
Secretary of State  
on behalf of the Board of Finance