

State Board of Finance Minutes

Tuesday, April 21, 2015
2:00 p.m.

Governor's Small Conference Room
Capitol Building

Board members present: Tony Venhuizen, Office of the Governor; Teresa Bray, Office of the Secretary of State; Jeffrey Hallem, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Richard Sattgast, State Treasurer; Ryan Brunner, Commissioner of School and Public Lands; Mike Mueller, Bureau of Administration; and Ron Wire, Bureau of Finance and Management.

Other Present: Kim Paxton, Office of the Secretary of State

Call to Order: Tony Venhuizen, Chairman, called the meeting to order at 2:00 p.m.

Agenda: Richard Sattgast moved and Mike Mueller seconded to approve the agenda. Motion approved.

Approval of the minutes from the March 17, 2015 meeting: Ryan Brunner moved and Dennis Keith seconded to approve the minutes from the meeting on March 17, 2015. Motion approved.

Approval of the special meeting from March 31, 2015: Teresa Bray moved and Mike Mueller seconded to approve the minutes from the special meeting held on March 31, 2015. Motion approved.

State Transfers: Ryan Brunner moved and Richard Sattgast seconded to approve the following state transfers. Motion approved.

| Department of Transportation | | | | | |
|------------------------------|-------------|-------------|------------|-----------------|------------|
| Kirk Henderson | Engineer II | \$54,747.36 | Pierre, SD | Sioux Falls, SD | March 2015 |

Professional Recruitment: Ryan Brunner moved and Dennis Keith seconded to approve the following professional recruitments. Motion carried.

| University of South Dakota | | | | | |
|----------------------------|--------------------------|----------|-----------------|----------------|-----------|
| Heather A. Love | Assistant Professor | \$54,000 | Bloomington, IN | Vermillion, SD | July 2015 |
| Martin C. Biagi | Assistant Coach Football | \$36,000 | Baton Rouge, LA | Vermillion, SD | July 2015 |

| South Dakota State University | | | | | |
|-------------------------------|----------------------------|----------|--------------------|---------------|------------|
| Michael D. Biondo | I.R. Coordinator | \$40,275 | Los Angeles, CA | Brookings, SD | April 2015 |
| Mary Carlson | Grant Proposal Specialist | \$46,000 | Burien, WA | Brookings, SD | April 2015 |
| Jessica English | Digital Initiatives Coord. | \$40,275 | Chapel Hill, NC | Brookings, SD | April 2015 |
| Lauren Kelley | ESL Specialist | \$42,000 | Lansing, MI | Brookings, SD | March 2015 |
| Kevin Kessler | Instructor | \$48,000 | Iowa City, IA | Brookings, SD | June 2015 |
| Adam Charles Long | Event Coord. PAL Manager | \$45,000 | Council Bluffs, IA | Brookings, SD | March 2015 |

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

| | | | | | |
|--------------------------------|---------------------------|----------|-------------------------|---------------|------------|
| Aaron Melville | Export Controls Officer | \$70,000 | Layton, UT | Brookings, SD | March 2015 |
| Dr. Joshua Reineke | Assistant Professor | \$80,000 | Mount Clements, MI | Brookings, SD | July 2015 |
| Dakota State University | | | | | |
| Heather Gillespie | Director of the Bookstore | \$55,000 | Portland, OR | Madison, SD | May 2015 |
| Zhe Ren | Assistant Professor | \$49,500 | Carbondale, IL | Madison, SD | July 2015 |
| Ryan English | Assistant Professor | \$48,000 | British Columbia Canada | Madison, SD | July 2015 |

*Reimbursement amount is calculated based on annual salary amount denoted in above requests.

Special Request: Request is being made by Secretary Andy Gerlach from the Department of Revenue to cover the lodging expenses over and above the state rate in Rapid City. South Dakota will be hosting the Midwestern States Association of Tax Administrators conference. There will be approximately 200 participants. The time frame is from August 23-26, 2015, and the room rate is \$119.99 plus tax for the Department of Revenue. They are asking for 25 DOR employees to attend this conference.

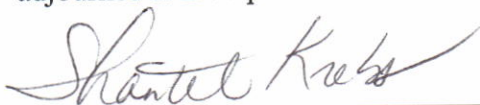
Ryan Brunner moved and Rich Sattgast seconded to approve the request for the over and above hotel rate for the conference from August 23 to 26, 2015. Jeffrey Hallem reviewed SDAR 5:01:02:14, wherein it states,

“Upon prior written request of the head of a department or a constitutional officer who hosts a regional or national conference of which the state is a dues-paying member, the Board of Finance may authorize an employee of the department, agency, bureau, or office to be reimbursed for up to the actual costs of lodging if the conference or meeting is in furtherance of the state's interests, concerns, and activities within the scope of the department's, agency's, bureau's, or office's responsibilities; the employee's lodging is required to carry out duties connected with employment; and lodging for the employee at in-state per diem rates is not available.”

It was the consensus of the Board that the Department of Revenue had met these requirements. The motion carried. A letter will be forwarded to Secretary Gerlach stating the same.

Update on the Interim Rules Committee Hearing: Ron Wire provided an update from Jason Dilges, who represented the Board of Finance at the Interim Rules Committee Hearing on April 20, 2015. Dilges supported the proposed administrative rules changes regarding the state rate changes. The committee approved the changes, with the notation that the changes will go into effect July 1, 2015. Twenty days prior to July 1, 2015, or June 10, 2015, the rules will be filed with the Secretary of State's Office.

Adjournment: Jeff Hallem moved and Ron Wire seconded to adjourn the meeting. Meeting was adjourned at 2:06 p.m.



Shantel Krebs, Secretary of State