

## State Board of Finance Minutes

Tuesday, April 19, 2016  
2:00 p.m.

Governor's Small Conference Room  
Capitol Building

**Board members present:** Tony Venhuizen, Office of the Governor; Kea Warne, Office of the Secretary of State; Dennis Keith, Office of the State Auditor; Marianne Gabriel, Office of the State Treasurer; Mike Mehlhaff, Office of School & Public Lands; Leah Svendsen, Bureau of Administration, and Jason Dilges, Commissioner of the Bureau of Finance and Management. Lee Dejebet, Office of the State Treasurer, was also present.

**Call to order:** Tony Venhuizen called the meeting to order at 2:03 pm.

**Agenda:** Kea Warne moved that the agenda be amended to add two action items from the State Treasurer's office – one for a reimbursement request above state rates and one for an advertisement expense regarding unclaimed property. Jason Dilges seconded. A voice vote was taken. Motion carried.

**Minutes:** Dennis Keith moved and Leah Svendsen seconded to approve the minutes from the meeting on March 15, 2016. A voice vote was taken. Motion carried.

**State Transfers:** Dennis Keith moved and Marianne Gabriel seconded to give conditional approval to the following professional recruitments, wherein original signatures must be submitted to the State Auditor. A roll call vote was taken and the motion carried unanimously.

- South Dakota Game Fish and Parks
  - Sean Marsich
- South Dakota State University
  - Shannon Sand

**Professional Recruitment:** Mike Mehlhaff moved and Leah Svendsen seconded to approve the following professional recruitments. A roll call vote was taken and the motion carried unanimously.

- South Dakota Game Fish and Parks
  - Collin Rhine
- South Dakota School for the Deaf
  - Carly Ann Hemmingson
- South Dakota State University
  - Olabisi Asenuga Atoba
  - Luz Kirschner
  - Philseok Lee
  - Andrew Peterson
  - Nacasius Ujah
- University of South Dakota
  - Andrew Pickett
  - Susan Curtin
  - Daniel DeCino

**State Hosting Reimbursement Request – SDCL 3-9-2.1:** A motion was made by Jason Dilges and seconded by Mike Mehlhaff to approve the following State Hosting Reimbursement Request. A roll call vote was taken and the motion carried unanimously.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

- Department of Tourism
  - Jim Hagen
- Governor's Office of Economic Development
  - Mark Boehm

A request was received from the Governor's Office of Economic Development for a State Hosting Reimbursement. The request was regarding the 2015 Governor's Golf Classic which occurred on June 24, 2015. The bills had been forwarded to Amy Hertel, who is no longer with the office, which resulted in the delay. The Board determined that the date of the event was prior to the statute, SDCL 3-9-2.1, going into effect on July 1, 2016. The Board does not have the authority to approve reimbursements prior to the law being effective. A substitute motion was made by Jason Dilges and seconded by Dennis Keith to not approve this request. A roll call vote was taken. The motion passes unanimously.

**Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2:** Prior approval for state rate only regarding the following Home Station Per Diem Reimbursement was given.

- Bureau of Finance and Management
  - Barb Nincehelter

A motion was made by Jason Dilges and seconded by Mike Mehlhaff to approve the following State Hosting Reimbursement Request. A roll call vote was taken and the motion carried unanimously.

- Department of Tourism
  - Jim Hagen
- South Dakota Game Fish and Parks
  - John Bame (2 requests)
  - Michael Udlin
  - Regional meeting for Northeast Parks

**Action Item:** A motion was made by Dennis Keith and seconded by Marianne Gabriel to approve the request from the State Treasurer's office for a reimbursement for lodging over the state rate for Laura Wilson from March 13 to 17, 2016 in Rapid City for the unclaimed property outreach at the Black Hills Home Show. A roll call vote was taken and the motion carried unanimously.

Lee Dejebet, State Treasurer's office presented a request for approval regarding the newspaper advertisement expense that was incurred regarding unclaimed property. The FY 2016 expenditure authority was \$95,500. The fall advertisement costs totaled \$50,183. The expenditure for the spring advertisement was \$117,217.71. The Board determined that this request did not need to come before the Board for approval. No action was taken.

**Adjournment:** Jason Dilges moved and Marianne Gabriel seconded to adjourn the meeting. The meeting was adjourned at 2:22 p.m.

  
Shantel Krebs, Secretary of State