

State Board of Finance Minutes

Tuesday, December 20, 2016
2:00 p.m.

Governor's Small Conference Room
Capitol Building

Board members present: Liza Clark, Office of the Governor; Shantel Krebs, Office of the Secretary of State; Charlie McGuigan, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Rich Sattgast, Office of the State Treasurer; Ryan Brunner, School and Public Lands; Leah Svendsen, Bureau of Administration, and Jim Terwilliger, Bureau of Finance and Management. Guests included Jan Talley and Joanie Blair, Department of Transportation.

Call to order: Shantel Krebs called the meeting to order at 2:02 pm.

Agenda: Rich Sattgast moved and Leah Svendsen seconded to accept the agenda as presented. A voice vote was taken. Motion carried.

Minutes: Ryan Brunner moved and Jim Terwilliger seconded to approve the minutes from the meeting on November 15, 2016. A voice vote was taken. Motion carried.

Professional Recruitment: Charlie McGuigan moved and Ryan Brunner seconded to approve the following professional recruitments. A roll call vote was taken and the motion carried unanimously.

- Dakota State University
 - Mark Edwards
- Department of Health
 - Brittney Huber
- Game, Fish, and Parks
 - Mark Peterson
 - Jordan Purinton
 - Brady Yeo Neiles
- South Dakota State University
 - Axton Betz-Hamilton
 - Xin Jing
 - Jessica Lankford
 - Yanan (Nancy) Li
 - Tyler Lippert
 - Candice May
 - Cibele Teixeira Pinto
 - Jamie Spinney
 - Darin Hochstein

State Hosting Reimbursement Request – SDCL 3-9-2.1: A motion was made by Rich Sattgast and seconded by Liza Clark to approve the following State Hosting Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Governor's Office of Economic Development
 - Jeff Haverly
 - Kristen Honey
 - Steve Watson
 - Mike Turnwall
- Department of Tourism
 - Patrick Baker

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2: A motion was made by Rich Sattgast and seconded by Jim Terwilliger to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Department of Tourism – Arts Council
 - Arts Council Advisory Board Meeting on October 27, 2016 (Three requests)
- Department of Game, Fish, and Parks
 - Project meeting at Oakwood Lakes State Park on September 22, 2016
- Animal Industry Board
 - Reserve Veterinary Medical Officer Corps Training on December 15, 2016
- Department of Health
 - Employee Engagement Training on December 13, 2016
- South Dakota Retirement System
 - SDRS Board of Trustees Board of Trustees meeting on December 7, 2016.

Action Item: The request from Department of Transportation was held over until next month's meeting. Department of Transportation will be getting in contact with Microtel in Rapid City to discuss that they will only be receiving payment of \$55 for each employee that stayed there.

The request from Game, Fish, and Parks for unauthorized lodging charge for Tim McCurdy for a stay in Fort Pierre was approved and motion carried by Jim Terwilliger and seconded by Leah Svendsen for \$106 reimbursement for the stay which was half of the original charge and was agreed upon by the general manager at the hotel.

A motion was made by Rich Sattgast and seconded by Ryan Brunner to approve the proposed statutory changes for the Board of Finance from the Legislative Research Council. The draft language was approved as presented.

Discussion regarding the research of electronic signatures. The Board asked the Secretary of State's Office to draft language to present at the Board of Finance meeting on January 17, 2017.

Debt Write Off Request: A motion was made by Leah Svendsen and seconded by Liza Clark to approve the three debt write offs from the Department of Transportation. A roll call was taken and the motion carried was unanimously.

Adjournment: Rich Sattgast moved and Leah Svendsen seconded to adjourn the meeting. The meeting was adjourned at 2:45 p.m.



Shantel Krebs, Secretary of State