

State Board of Finance Minutes

Tuesday, March 21, 2017
2:00 p.m.

Governor's Small Conference Room
Capitol Building

Board members present: Tony Venhuizen, Office of the Governor; Teresa Bray, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Marianne Gabriel, Office of the State Treasurer; Leah Svendsen, Bureau of Administration, and Liza Clark, Commissioner of the Bureau of Finance and Management. Guests included Kayla Dowling, Office of the Secretary of State; Jan Talley, Department of Transportation.

Call to order: Tony Venhuizen called the meeting to order at 2:02 p.m.

Agenda: Teresa Bray moved to amend the agenda to add the Department of Transportation under Action Items. Leah Svendsen seconded to accept the agenda as presented. A voice vote was taken. Motion carried.

Minutes: Dennis Keith moved and Marianne Gabriel seconded to approve the minutes from the meeting on February 21, 2017. A voice vote was taken. Motion carried.

State Transfer: Leah Svendsen moved and Liza Clark seconded to approve the following State Transfers. A roll call vote was taken and the motion carried unanimously.

- Office of the Attorney General
 - Brett Spencer
- Department of Environmental and Natural Resources
 - Aaron Tieman

Professional Recruitment: Dennis Keith moved and Teresa Bray seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- South Dakota State University
 - Alham Abuatiq
 - David Allen
 - Doang Kim Nguyen
 - Blake Day
 - Christian Smith
- University of South Dakota
 - Carrie G Sanderson
 - Adetokunbo Ordein

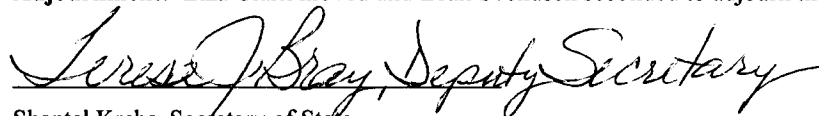
Action Items: A motion was made by Liza Clark and seconded by Leah Svendsen to approve the request from Department of Game, Fish and Parks for Margaret Lindsey for her stay at Deerfield Lake near Hill City on February 2-4, 2017. A roll call vote was taken and the motion carried unanimously.

A discussion was held regarding the request from Department of Transportation for the over state rate lodging from the September 20, 2016 meeting. Jan Talley from Department of Transportation stated that she called the corporate office to negotiate the state rate, but she was referred back to the Rapid City hotel to speak with the manager. The manager stated that since the \$75.00 a night rate was confirmed, there was not anything more that could be done. Department of Transportation had already paid the state rate per night amount and was requesting approval for the remaining \$180.00, equal to \$20 times nine individuals. A motion was moved by Teresa Bray and seconded and seconded by Liza Clark. A roll call vote was taken and the motion carried unanimously.

Debt Write Off Request:

- A motion was made by Leah Svendsen and seconded by Liza Clark to approve the remaining debt write offs from the University of South Dakota. A roll call vote was taken and the motion carried unanimously.
- A motion was made by Leah Svendsen and seconded by Dennis Keith to approve the debt write off from Department of Transportation. A roll call vote was taken and the motion carried unanimously.

Adjournment: Liza Clark moved and Leah Svendsen seconded to adjourn the meeting. The meeting was adjourned at 2:09 p.m.


Shantel Krebs, Secretary of State

NOTE: This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.