

# State Board of Finance Minutes

Tuesday, April 18, 2017  
2:00 p.m.

Governor's Small Conference Room  
Capitol Building

**Board members present:** Shantel Krebs, Secretary of State; Ann Holzhauser, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Rich Sattgast, State Treasurer; Ryan Brunner, Commissioner of School and Public Lands; Leah Svendsen, Bureau of Administration, and Colin Keeler, Bureau of Finance and Management. Guests included Kayla Dowling, Office of the Secretary of State.

**Call to order:** Shantel Krebs called the meeting to order at 1:59 p.m.

**Agenda:** Colin Keeler moved and Rich Sattgast seconded to accept the agenda as presented. A voice vote was taken. Motion carried.

**Minutes:** Rich Sattgast moved and Dennis Keith seconded to approve the minutes from the meeting on March 21, 2017. A voice vote was taken. Motion carried.

**Professional Recruitment:** Leah Svendsen moved and Ann Holzhauser seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- Bureau of Finance and Management
  - Lacey Walz
- South Dakota School of Mines and Technology
  - Matthew Bumbach
  - Katie Ludvigson
  - Cody O'Neill
- Dakota State University
  - Starla Stensaas
  - Cody Welu
  - Qiang Zeng
- South Dakota State University
  - Melissa Behr
- University of South Dakota
  - Allison Naber
  - Ray Widner

**State Hosting Reimbursement Request – SDCL 3-9-2.1:** A motion was made by Rich Sattgast and seconded by Ryan Brunner to approve the following State Hosting Reimbursement request. A roll call vote was taken and the motion carried unanimously.

- Governor's Office of Economic Development
  - Eric Fosheim
- Department of Tourism
  - Patrick Baker
  - Stephanie Palmer
  - Katlyn Richter

**Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2:** A motion was made by Rich Sattgast and seconded by Dennis Keith to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- South Dakota Retirement System
  - SDRS Board of Trustees Quarterly Meeting on April 5, 2017.
- Governor's Office of Economic Development
  - Strategic planning session and working lunch for commissioners and directors on March 15, 2017.
- Department of Environmental and Natural Resources
  - 2017 Western South Dakota Hydrology Meeting on April 6, 2017.

**Action Item:** A motion was made by Leah Svendsen and seconded by Colin Keeler to approve the request from Department of Social Services for David Gall for his stay in Nashville, TN for the National Weatherization Conference on March 19-22, 2017. A roll call vote was taken and the motion carried unanimously.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

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**Debt Write Off Requests:**

- A motion was made by Ryan Brunner and seconded Rich Sattgast to approve the debt write offs from Department of Corrections, Dakota State University, Northern State University and South Dakota Lottery. The debt write offs were reviewed prior to the meeting by Bureau of Administration to ensure all steps were followed and was requested to be voted on all together. A roll call vote was taken and the motion carried unanimously.

**Adjournment:** Leah Svendsen moved and Ryan Brunner seconded to adjourn the meeting. The meeting was adjourned at 2:18 p.m.

A handwritten signature in blue ink that reads "Shantel Krebs, Deputy Secretary". The signature is written in a cursive style and is positioned above the printed name.

Shantel Krebs, Secretary of State