

# State Board of Finance Minutes

Tuesday, April 20, 2018  
2:00 p.m.

Governor's Small Conference Room  
Capitol Building

**Board members present:** Kelsey Smith; Office of the Governor, Teresa Bray, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Marianne Gabriel; Office of the State Treasurer; Ryan Brunner, Commissioner of School & Public Lands; Leah Svendsen, Bureau of Administration; and Liza Clark, Bureau of Finance and Management. Guests included Kayla Dowling, Secretary of State, and Chris Petersen; Department of Game, Fish, & Parks/Department of Agriculture.

**Call to order:** Teresa Bray called the meeting to order at 2:02 p.m.

**Agenda:** Ryan Brunner moved and Leah Svendsen seconded to approve the agenda as presented. A voice vote was taken. Motion carried.

**Minutes:** Dennis Keith moved and Ryan Brunner seconded to approve the minutes from the meeting on March 20, 2018. A voice vote was taken. Motion carried.

**Professional Recruitment:** Leah Svendsen moved and Liza Clark seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- Department of Game, Fish, and Parks
  - Trapper Goltz
  - Alex Rosburg
- Dakota State University
  - Robert Richardson
- University of South Dakota
  - Nirmal Parajuli
  - Alexandra Suban

**State Hosting Per Diem Reimbursement Request – SDCL 3-9-2.1:** A motion was made by Liza Clark and seconded by Kelsey Smith to approve the following State Hosting Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Governor's Office of Economic Development
  - Eric Fosheim
  - Ira Frericks (2 requests)

**Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2:** A motion was made by Ryan Brunner and seconded by Dennis Keith to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

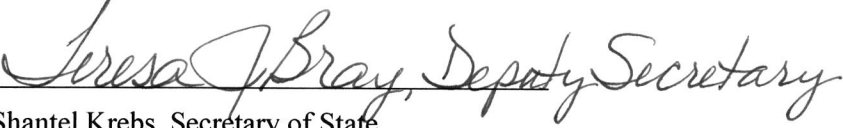
- Department of Labor and Regulation
  - Pierre Sharpe Conference regarding Kaizen Project, March 21 and 23, 2018
- Department of Tourism
  - Meeting with Lawrence & Schiller, MMGY Global and Miles Media regarding brand standards, February 8, 2018
- South Dakota Retirement System
  - Board of Trustees quarterly meeting, April 5, 2018

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

**Action Items:** Prior approval was requested for over state rate lodging by the South Dakota School of Mines and Technology for the expense of twelve rooms on September 8, 2018 for presenters at campus event. A discussion was held. A roll call vote was taken and the motion carried unanimously.

**Debt Write Offs:** A motion was made by Ryan Brunner and Leah Svendsen to approve the debt write offs from Department of Corrections totaling \$16,036.19. A roll call vote was taken and the motion carried unanimously.

**Adjournment:** Kelsey Smith moved and seconded by Leah Svendsen to adjourn the meeting. The meeting was adjourned at 2:18 p.m.

  
Teresa J. Bray, Deputy Secretary

Shantel Krebs, Secretary of State