

State Board of Finance Minutes

Tuesday, July 16, 2019
2:00 p.m.

Governor's Large Conference Room
Capitol Building

Board members present: Katie Hruska, Office of the Governor; Jason Lutz, Office of the Secretary of State; Charles McGuigan, Office of the Attorney General; Rich Sattgast, Office of the State Auditor; Josh Haeder, Office of the State Treasurer; Ryan Brunner, Office of School and Public Lands; Leah Svendsen, Bureau of Administration; and Colin Keeler, Bureau of Finance and Management. Guests included: Dana Soto, Office of the Secretary of State; Chris Petersen, South Dakota Game, Fish, and Parks.

Call to order: Katie Hruska called the meeting to order at 2:00 p.m.

Agenda: A motion was made by Jason Lutz and seconded by Leah Svendsen to approve the agenda. A voice vote was taken. Motion carried.

Minutes: A motion was made by Jason Lutz and seconded by Rich Sattgast to amend the minutes from the June meeting to make grammatical edits. A voice vote was taken. Motion carried.

State Transfer: A motion was made by Colin Keeler and seconded by Ryan Brunner to approve the following State Transfer. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Colton Tayler
- South Dakota Highway Patrol
 - Derek J. Schroding

Professional Recruitment: A motion was made by Leah Svendsen and seconded by Rich Sattgast to approve the following Professional Recruitments. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Allison Hoeft
 - Page Trana
- Dakota State University
 - Kristina Adams
 - Cole Carter
 - Erik Day
 - Mandy McCarthy
 - Nate Schieffert
 - Daniel Seman
- South Dakota State University
 - Ryan Christy
 - Bryan Petersen
 - Onja Razafindratsima
 - Filip Viskupic
- University of South Dakota
 - Haifa Abou Samra
 - Dmitry Chernyak

State Hosting Reimbursement Requests – SDCL 3-9-2.1: A motion was made by Ryan Brunner and seconded by Rich Sattgast to approve the following State Hosting Reimbursement Request. A roll call vote was taken, and the motion carried unanimously.

- Department of Tourism
 - Katlyn Richter

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

A motion was made by Jason Lutz and seconded by Leah Svendsen to approve the following State Hosting Reimbursement Request. A roll call vote was taken, and the motion carried unanimously.

- Department of Governor's Economic Development
 - John Austin
 - Kyle Peters (July request)

A motion was made by Leah Svendsen and seconded by Rich Sattgast to defer the following State Hosting Reimbursement Request due to an itemized receipt not being provided. Further information will be requested for the next Board meeting. A roll call vote was taken, and the motion carried unanimously.

- Department of Governor's Economic Development
 - Kyle Peters

Home Station Reimbursement Requests – SDCL 3-9-2.2: A discussion was held concerning the original intent of the statute allowing home station per diem requests. Auditor Sattgast stated that he believed some of the requests were straying from the original intent of the law and would like the Board to issue a memo to agencies addressing this issue.

A motion was made by Colin Keeler and seconded by Ryan Brunner to approve the following Home Station Reimbursement requests. A roll call vote was taken, and the motion carried unanimously.

- Department of Education
 - Conduct advisory panel for children with disabilities meeting held in Pierre on June 12th, 2019.
- Governor's Office of Economic Development
 - All staff meeting held in Pierre on June 25th, 2019.
 - Business and community development team meeting held in Pierre on June 26th, 2019.

Action Items: A motion was made by Charles McGuigan and seconded by Rich Sattgast to approve an excess out of state lodging request for Bridgett Coppersmith who traveled to Washington DC for the National Coalition for Juvenile Justice during June 19-20, 2019. A roll call vote was taken, and the motion carried unanimously.

A motion was made by Rich Sattgast and seconded by Jason Lutz to approve an excess lodging request from the Department of Human Services the Family Support Council board meeting held in Aberdeen on June 28th, 2019. A roll call vote was taken, and the motion carried unanimously.

Debt Write Offs: A motion was made by Rich Sattgast and seconded by Leah Svendsen to approve the following debt write offs. A roll call was taken, and the motion carried unanimously.

- Department of Transportation submitted ten debt write offs totaling \$6,237.85.

Public Comment: There was no public comment.

Adjournment: A motion was made by Jason Lutz and seconded by Charles McGuigan to adjourn the meeting. The meeting was adjourned at 2:30 p.m.