A) Call to order

B) Agenda

C) Approve minutes from the meeting on November 17, 2015.

D) State Transfers
   - Department of Corrections
     o Brent Fluke
   - Department of Revenue
     o Ashley Pickner

E) Professional Recruitments
   - University of South Dakota
     o Donald P. Carrels
     o William Mayhan
     o Ramon Ortiz-Velez
     o Russell Wilke
   - South Dakota State University
     o Jason Curtis
     o Cort Eyer
     o Eduardo Huarte
     o Shin-Yi Marzano
     o Wei Ouyang

*Reimbursement amount is calculated based on annual salary amount denoted in above requests.

F) State Hosting Reimbursement Request – SDCL 3-9-2.1
   - Governor’s Office of Economic Development
     o Joe Fiala

G) Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2
   - Animal Industry
     o SD Reserve Veterinary Medical Officer Corps training in Pierre
   - Department of Game Fish and Parks
     o Fort Sisseton Safety training for NE Region
   - South Dakota Department of Tourism
     o Meeting with Lawrence and Schiller Marketing to discuss 2016 marketing strategy
     o Pierre and Hot Springs staff meeting to discuss 2016 Peak Planning
     o Interviews for SD Arts Council Director position
     o Meeting with Rapid City CVB staff to discuss 2016 Peak Planning
   - South Dakota Retirement System
     o Board of Trustees quarterly board meeting on December 3, 2015

NOTE: This meeting is being held in a physically accessible place. Individuals needing assistance, Pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.
H) Action Item

- Department of Health
  - Request for approval for lodging expense above state rate for Larissa Skjonsberg for conference in Washington, DC.

- Department of Public Safety
  - Request for approval for lodging expense above state rate for Justin Schmidt for presentation in Watertown.

I) Adjourn