A) Call to order

B) Agenda

C) Approve minutes from the meeting on January 19, 2016.

D) Professional Recruitments
   - Department of Game Fish and Parks
     o Ryan Theodore Andvik
   - South Dakota State University
     o Amanda Fickes
     o Ryan Hoffman
     o Wookjae Heo
     o Xi Lu
     o Hillary Rossow
   - University of South Dakota
     o Arun Kumer Soma
     o Ryan Nowack
     o Lisa McFadden
     o Kristoffer Jorgensen

*Reimbursement amount is calculated based on annual salary amount denoted in above requests.

E) State Hosting Reimbursement Request – SDCL 3-9-2.1
   - Department of Tourism
     o Austin Kaus

F) Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2
   - Bureau of Finance and Management
     o Jason Dilges
     o Jim Terwilliger
   - Legislative Research Council
     o Ann Mehlhaff
     o Aaron Olson

G) Action Item
   - Request received from Department of Corrections to approve lodging expenses over state rate from Ashley McDonald for a tourism conference held in Pierre on January 20 and 21, 2016.
   - Request from Department of Transportation to approve lodging expenses for Don Offerdahl and Robert Andrews, who were stranded in Beresford by a significant winter blizzard on February 2, 2016.
   - Request from the Department of Transportation to approve additional moving expenses for Mike Carlson.

H) Adjourn

NOTE: This meeting is being held in a physically accessible place. Individuals needing assistance, Pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.