A) Call to order

B) Agenda

C) Approve minutes from the meeting on December 20, 2016

D) State Transfers
   - Department of Game, Fish, and Parks
     - Jonathon R. Dunlap
     - Calvin Meyer

E) Professional Recruitment
   - Department of Education
     - Sophie Johnson
   - Department of Game, Fish, and Parks
     - Nathan Kramer
   - Department of Health
     - Kimberly Amrhein
   - Department of Social Services
     - Dr. John Henderson
   - Dakota State University
     - Vaughan Hennen
   - Northern State University
     - Justin Reed Fraase
   - South Dakota State University
     - Andrea Leschewski
     - Annaleena Parhankangas
     - Ryan Samuel
     - Lance Stott
   - University of South Dakota
     - Michael Seminara
     - Mark C. Maxon

*Reimbursement amount is calculated based on annual salary amount denoted in above requests.

F) State Hosting Reimbursement – SDCL 3-9.2.1
   - Governor’s Office of Economic Development
     - Kristen Honey
   - Department of Tourism – Prior Approval
     - Nathan Bothun (Governor’s Conference on Tourism)

G) Home Station Per Diem Reimbursement Request – SDCL 3-9.2.2
   - Department of Agriculture
     - South Dakota Department of Agriculture Ag Development Retreat on November 9, 2016
   - Department of Game, Fish, and Parks
     - Watertown Office kickoff meeting on October 24, 2016

NOTE: This meeting is being held in a physically accessible place. Individuals needing assistance, Pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.
H) Action Items

- Discussion from previous month’s meeting regarding Department of Transportation’s over state rate lodging in Rapid City for the Roadeo event held on September 20, 2016.
- Request from Department of Agriculture for Allyssa M. Kennel for her stay in Deadwood on November 29, 2016 due to snow storm conditions.
- Request from Bureau of Human Resources for over state rate lodging for Meredith Weber for her stay in Murdo on December 5, 2016 due to snow storm conditions.
- Request from Northern State University for over state rate lodging for Greg Fred for his stay in Rapid City on December 13-16, 2016.

I) Debt Write Off Request

- Department of Corrections requesting one debt write off totaling $4,050.00.

J) Adjourn