A) Call to order
B) Agenda
C) Approve minutes from the meeting on January 16, 2018
D) State Transfer
   • Department of Game, Fish, and Parks
     o Jacob Hasz
     o Jacob T. Manning
     o Blake Swanson
     o Michael Undlin
   • South Dakota Highway Patrol
     o Stuart Griffith
E) Professional Recruitment
   • South Dakota State University
     o Rasmus Houborg
     o Jerrell Kelly
     o John Killefer
     o Kwanghee Won
     o Yue Zhou
   • University of South Dakota
     o Dawn S. Bragg
     o Steven Chesnut
     o Kelly Everding
     o Richard Kiefer – O’Donnell
     o Michael Thomas
F) State Hosting Reimbursement Request – SDCL 3-9-2.1
   • Governor’s Office of Economic Development
     o Mark Boehm
     o Eric Fosheim
     o Kristen Honey
G) Home Station Per Diem Reimbursement Request – SDCL 3-9.2.2
   • Bureau of Finance & Management
     o Quarterly Governor’s Council of Economic Advisors meeting held in Pierre on January 30, 2018.
   • Department of Agriculture
     o Division directors and all department meeting held in Pierre on November 15-16, 2017.
   • Department of Game, Fish, and Parks
     o Home station lateral transfer request for Jacob Hasz for the period of November 25, 2017 to December 21, 2017.
   • Governor’s Office of Economic Development
     o Management team planning retreat held in Pierre on November 30, 2017.

*Reimbursement amount is calculated based on annual salary amount denoted in above requests.

NOTE: This meeting is being held in a physically accessible place. Individuals needing assistance, Pursuant to the Americans with Disabilities Act, should contact the Secretary of State’s Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.
H) Action Item

- Update from previous month’s meeting request for over state rate lodging for Kristia Thomas who attended the South Dakota Local Food Conference held in Spearfish on November 3-4, 2017.
- Request for over state rate lodging for Kimberly Gukeisen who worked shifts at the Women’s Prison from January 8-9 in Pierre.
- Discuss the approval of faxed and emailed signatures for the Board of Finance requests.

I) Adjournment