



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

OFFICE OF THE SECRETARY

523 East Capitol Avenue

Pierre, SD 57501

Phone: 605.773.5425 Fax: 605.773.5926

sdda.sd.gov

January 3, 2018

Secretary of State
SD Board of Finance
500 East Capitol Avenue
Pierre, SD 57501

Board of Finance;

In preparation for Director Esperance to attend the South Dakota Fire Chief's Association Meeting in Deadwood, the night of Saturday, December 2. The Hampton Inn at Tin Lizzie Gaming Resort was offering a contracted rate of \$120.82. We checked with the following hotels to see if we could get a cheaper room rate or a room at the State Rate of \$55. The rates offered were The Lodge \$135.00, Cadillac Jacks \$125.00, and The Franklin \$125.00.

Since this was a Saturday night in Deadwood, rooms were filling up fast and hotels were not willing to honor the State Rate of \$55. Based on this information we booked Director Esperance's room at the Hampton Inn as part of the Fire Chief Association room block at the discounted rate. This went over the State of South Dakota rate of \$55.00 and was the cheapest rate we could find.

We are asking for approval to reimburse Director Esperance for the full amount of \$120.82.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Jaspers", is written over a light blue horizontal line.

Mike Jaspers
Secretary

Cc: Brenda Even

Encl:



HAMPTON INN AT TIN LIZZIE GAMING RESORT
 531 MAIN STREET
 DEADWOOD, SD 57732
 United States of America
 TELEPHONE 605-578-1893 • FAX 605-578-1040
 Reservations
 www.hamptoninn.com or 1 800 HAMPTON

Jay
 ESPERANCE, RUTH
 14008 GOLF COURSE RD
 RAPID CITY SD 57702
 UNITED STATES OF AMERICA

Room No: 409/KXTD
 Arrival Date: 12/2/2017 12:24:00 PM
 Departure Date: 12/3/2017 9:37:00 AM
 Adult/Child: 1/0
 Cashier ID: HEIDIKENS612
 Room Rate: 109.00
 AL: UA 03094657325
 HH #: 970296165 BLUE
 VAT #
 Folio No/Che: 235832 A

Confirmation Number: 80245161

HAMPTON INN AT TIN LIZZIE GAMING RESORT 12/3/2017 9:36:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
12/2/2017	1088859	GUEST ROOM	\$109.00
12/2/2017	1088859	TAXES	\$11.82
12/3/2017	1088956	MC *9357	(\$120.82)
BALANCE			\$0.00

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Hampton hotels are all over the world. Find us in Canada, Costa Rica, Ecuador, Germany, India, Mexico, Poland, Turkey, United Kingdom, and United States of America. Coming soon in Italy and Romania.

CREDIT CARD DETAIL

APPR CODE	03346S	MERCHANT ID	088290129523
CARD NUMBER	MC *9357	EXP DATE	02/20
TRANSACTION ID	1088956	TRANS TYPE	Sale



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OFFICE OF THE SECRETARY

523 East Capitol Avenue
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January 9th, 2018

Secretary of State
SD Board of Finance
500 East Capitol Avenue
Pierre, SD 57501

Board of Finance;

Kristia Thomas attended the 2017 South Dakota Local Foods Conference in Spearfish, November 3rd and 4th. The Spearfish Holiday Inn & Convention Center was offering a contracted rate of \$74.99.

Since this was a Friday and Saturday night in Spearfish, the hotel was not willing to honor the State Rate of \$55. We booked Kristia Thomas' room at the Spearfish Holiday Inn & Convention Center as part of the 2017 South Dakota Local Foods Conference room block at the \$74.99 rate. This went over the State of South Dakota rate of \$55.00.

We are asking for approval to reimburse Kristia Thomas (direct billed) for the remaining amount of \$19.99.

Thank you, for your consideration of this matter.

Sincerely;

A handwritten signature in black ink, appearing to read "Mike Jaspers".

Mike Jaspers
Secretary

Cc: Stef Garland

Encl:



Holiday Inn

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12-01-17

SD Dept of Agriculture	Folio No. :	165645	Room No. :	114
523 E. Capitol Ave.	A/R Number :	SDDTOA	Arrival :	11-02-17
Pierre SD 57501	Group Code :	LFC	Departure :	11-03-17
United States	Company :		Conf. No. :	68457009
	Membership No. :		Rate Code :	
Thomas, Kristia	Invoice No. :	18196	Page No. :	1 of 1

Date	Description	Charges	Credits
11-02-17	*Accommodation	74.99	
11-02-17	Occupancy tax	2.00	
Total		76.99	0.00
Balance		76.99	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



Holiday Inn

HOLIDAY INN HOTEL&CONVENTION CENTER

SD Dept of Agriculture
Jennifer Schrempp
523 E. Capitol Ave.
Pierre SD 57501
United States

Date : 12-01-17

A/R Account Number : SDDTOA

Amount Paid : \$ _____

Date	Inv. No.	Folio No.	Description	Debit	Credit	Balance
11-03-17	18196	165645	Thomas, Kristia	76.99	- 57.00	19.99
					Balance Due	19.99

Aging Summary :

Up to 30	31 - 60	61 - 90	91 - 120	121 - 150	151 and Over
19.99	0.00	0.00	0.00	0.00	0.00

Payments made close to your billing date will appear on your next statement.
Overdue balances subject to a surcharge at the rate of 1.5% per month after one month.

RECEIVED
DEC 04 2017
Department of Agriculture
Pierre, SD 57501

Holiday Inn Hotel & Convention Center
305 North 27th Street, I-90, Exit 14
Spearfish, South Dakota 57783
Tel: (605)642-4683 Fax: (605)642-0203