

State Board of Finance Minutes

Tuesday, February 21, 2017
2:00 p.m.

Governor's Small Conference Room
Capitol Building

Board members present: Tony Venhuizen, Office of the Governor; Teresa Bray, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Rich Sattgast, Office of the State Treasurer; Ryan Brunner, Office School & Public Lands; Scott Bollinger, Bureau of Administration, and Liza Clark, Bureau of Finance and Management. Guests included Kayla Dowling, Office of the Secretary of State; Michele Brich, South Dakota Hotel and Lodging Association; Chris Peterson, South Dakota Department of Agriculture; and Katie Sieverding, South Dakota Retailers Association.

Call to order: Tony Venhuizen called the meeting to order at 2:01 pm.

Agenda: Scott Bollinger moved and Rich Sattgast seconded to accept the agenda as presented. A voice vote was taken. Motion carried.

Minutes: Rich Sattgast moved and Dennis Keith seconded to approve the minutes from the meeting on January 17, 2017. A voice vote was taken. Motion carried.

Professional Recruitment: Teresa Bray moved and Liza Clark seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- School of Mines and Technology
 - Jungho So
 - Daniel J. Soeder
- University of South Dakota
 - Brooke Blaaid
 - Benjamin T. George
 - MD Manirul Alam Khan
 - David M. Milke
 - Justin Noehren
 - Soren M. Peterson

State Hosting Reimbursement Request – SDCL 3-9-2.1: A motion was made by Rich Sattgast and seconded by Ryan Brunner to approve the following State Hosting Reimbursement request. A roll call vote was taken and the motion carried unanimously.

- Department of Tourism
 - Stephanie Palmer
 - Governor's Conference on Tourism Meeting

Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2: A motion was made by Ryan Brunner and seconded by Scott Bollinger to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Bureau of Finance & Management
 - Council of Economic Advisors Meeting held in Pierre on January 31, 2017
- Governor's Office of Economic Development
 - Meeting with Division Directors held in Pierre on November 21, 2016
 - Meeting with Division Directors held in Pierre on December 12, 2016
- Department of Tourism
 - Meeting with Lawrence and Schiller and Custer State Park employees held in Pierre on January 17, 2017.
- Department of Public Safety
 - US Department of Homeland Security exercise/workshop on February 8, 2017

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

Action Item: Discussion regarding the request from Department of Transportation that was held over from last month's meeting. The Department of Transportation provided an email that included a response from Wyndham corporate office. No further action will be taken. Contact will be made with the Department of Transportation to ensure payment was made to the hotel and the amount.

Action regarding state rate lodging increase was discussed. Liza Clark gave the following information regarding state rate lodging increases based on the following rates:

- Rate increased to \$91.00 which is the current federal rate the following funds will be spent:
 - \$1.6 million for total funds
 - \$420,000 for general funds
- Rate at \$81.90 the following funds will be spent if increased:
 - \$1.2 million for total funds
 - \$300,000 for general funds
- Rate at \$77.00 the following funds will be spent if increased:
 - \$952,000 for total funds
 - \$250,000 for general funds
- Rate at the summer rate for year round, which is \$70, the following funds will be spent:
 - \$581,000 for total funds
 - \$154,000 for general funds

Given the current budget situation, it was agreed to hold off until July 2017 to re-evaluate an increase for the state rate lodging at that time.

Debt Write Off Request:

- A motion was made by Scott Bollinger and seconded by Ryan Brunner to approve the debt write offs from the Department of Corrections. A roll call was taken and the motion carried was unanimously.
- A motion was made by Teresa Bray and seconded by Rich Sattgast to approve the debt write off from Department of Agriculture. A roll call was taken and the motion carried was unanimously.
- A motion was made by Rich Sattgast and seconded by Liza Clark to approve the debt write offs from the University of South Dakota. Scott Bollinger made a substitute motion be made to only approve the debt write offs that were below the \$250 threshold and to return the remaining requests to the university to submit to the ORC. It was seconded by Rich Sattgast. A roll call was taken and the motion carried was unanimously.

Adjournment: Scott Bollinger moved and Ryan Brunner seconded to adjourn the meeting. The meeting was adjourned at 2:16 p.m.


Teresa J. Bray, Deputy Secretary

Shantel Krebs, Secretary of State