State Board of Finance
Minutes

Tuesday, May 16, 2017
2:00 p.m.

Governor's Large Conference Room
Capitol Building

Board members present: Tony Venhuizen, Office of the Governor, Teresa Bray, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Rich Sattgast, State Treasurer; Ryan Brunner, Commissioner of School and Public Lands; Leah Svendsen, Bureau of Administration, and Colin Keeler, Bureau of Finance and Management. Guests included Bob Mercer, Newspapers.

Call to order: Tony Venhuizen called the meeting to order at 2:03 p.m.

Agenda: Rich Sattgast moved and Ryan Brunner seconded to accept the agenda as presented. A voice vote was taken. Motion carried.

Minutes: Colin Keeler moved and Leah Svendsen seconded to approve the minutes from the meeting on April 18, 2017. A voice vote was taken. Motion carried.

State Transfers: Rich Sattgast moved and Ryan Brunner seconded to approve the following State Transfers. A roll call vote was taken and the motion carried unanimously.

- Department of Game, Fish, and Parks
  - Nate Stukel
  - Josh Vanden Bosch

Professional Recruitment: Ryan Brunner moved and Rich Sattgast seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- Department of Game, Fish, and Parks
  - Randy T. Becker
  - Tyler Krekelberg
- South Dakota School of Mines and Technology
  - Allison Gilmore
  - Erica Haugtvedt
  - Laura Kremmel
  - Magesh Thiyagarajan

State Hosting Reimbursement Request – SDCL 3-9-2.1: A motion was made by Colin Keeler and seconded by Rich Sattgast to approve the following State Hosting Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Department of Tourism
  - Patrick Baker
  - Stephanie Palmer

Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2: A motion was made by Ryan Brunner and seconded by Rich Sattgast to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Department of Agriculture
  - Forest Action Plan Meeting on March 13, 2017.
- Department of Environmental and Natural Resources
  - 2017 Annual South Dakota Water and Wastewater Association Seminar on April 19-20, 2017. Tim Flor, Kathleen Grigg, Tina McFarling, and Albert Spangler requesting lunch and dinner that were provided in the registration fee, but paid by the employee.

Action Item: A motion was made by Rich Sattgast and seconded by Colin Keeler to discuss the request from Department of Corrections for the over state rate lodging expense at the department training on April 23-27, 2017. Following a discussion, a substitute motion was made by Rich Sattgast and seconded by Dennis Keith to defer the request to the next

meeting and obtain additional information from the department as to what the third party fees were and whether the rate could be negotiated down. A voice vote was taken. Motion carried.

Debt Write Off Requests:

- A motion was made by Leah Svendsen and seconded Rich Sattgast to approve the debt write offs from Black Hills State University. Leah Svendsen noted that the requests had been reviewed by the Bureau of Administration to ensure all steps were followed. A roll call vote was taken and the motion carried unanimously.

Adjournment: Leah Svendsen moved and Rich Sattgast seconded to adjourn the meeting. The meeting was adjourned at 2:09 p.m.

Teresa J. Gray, Deputy Secretary

Shantel Krebs, Secretary of State