State Board of Finance
Minutes

Tuesday, June 20, 2017
2:00 p.m.

Governor's Large Conference Room
Capitol Building

Board members present: Teresa Bray, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Rich Sattgast, State Treasurer; Leah Svendsen, Bureau of Administration, and Liza Clark, Bureau of Finance and Management.

Call to order: Teresa Bray called the meeting to order at 1:59 p.m.

Agenda: Rich Sattgast moved and Dennis Keith seconded to accept the agenda as presented. A voice vote was taken. Motion carried.

Minutes: Ann Holzhauser moved and Leah Svendsen seconded to approve the minutes from the meeting on May 16, 2017. A voice vote was taken. Motion carried.

Professional Recruitment: Rich Sattgast moved and Liza Clark seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- Bureau of Finance and Management
  - Brian Englund
- Department of Corrections
  - Taylor Funk
- Department of Education
  - Jenna Carlson Dietmeier
  - Dustin Larmore
- Department of Game, Fish and Parks
  - Jacob Hasz
- Dakota State University
  - Dr. Scott McKay
- Northern State University
  - Jeremy Reed
  - Timothy Kenneth Mantz
- South Dakota School of Mines & Technology
  - David Waterman
  - Jeffrey Woldstad
- South Dakota State University
  - Scott Bird
  - Nicholas Butzin
  - Carolyn Hart
  - Brady Jensen
  - W.R. Matson
  - David Palmer
  - Joseph Berendse
  - Joungyun Choi
  - Jose Guzman
  - Young Ae Kim
  - Emily Van Klompenburg
- University of South Dakota
  - Abby N. Vlastuin
  - Bass Vlaisavljevich
  - Pere Miro Ramirez
  - Michael Ewald
  - Teresa Christensen

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

State Hosting Reimbursement Request – SDCL 3-9-2.1: An amended motion was made by Leah Svendsen and seconded by Rich Sattgast to approve the following State Hosting Reimbursement requests. A roll call vote was taken and the motion carried unanimously. Further discussion was taken on two of the requests from Aaron Scheibe and it was decided that the two forms should be returned and resubmitted as Home Station requests rather than State Hosting.

- Governor's Office of Economic Development
  - Mark Boehm
  - Aaron Scheibe (1 Request)
- Department of Tourism
  - Patrick Baker
  - Mike Gussiaas
  - Katlyn Richter

Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2: A motion was made by Liza Clark and seconded by Leah Svendsen to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- South Dakota Board of Regents – South Dakota School of Mines & Technology
  - South Dakota School of Mines & Technology hosted a Leadership Academy for SDBOR employees on May 8-11, 2017
- Department of Game, Fish, and Parks
  - SDSU Extension hosted Pasture Bugs N' Grubs on April 27, 2017.
  - DCI trainings for conservation officers Shane Pederson, Jenna Capper and Travis March held in Pierre on February 26 through April 2, 2017.
  - Seasonal staff orientation on April 13, 2017 in Lake City.

Action Item: The item that was deferred from the previous month's for Department of Corrections was discussed. It was requested by the Board to defer the item once more until July's meeting to gather more information from the department regarding the third party's rate charge. No changes were made to the form changes due to legislative changes. Ann Holzhauser would be following up with Teresa Bray regarding suggestions for the website later in the week.

Debt Write Off Requests:

- Debt write offs from Department of Corrections was deferred until next month's meeting due to the Board requesting how the reason for the collection not being referred to a collection agency/Obligation Recovery Center was verified.
- A motion was made by Leah Svendsen and seconded by Rich Sattgast to approve the debt write offs from South Dakota State University. Roll call vote was taken as follows: Teresa Bray – Yay, Ann Holzhauser – Abstain, Dennis Keith – Yay, Rich Sattgast – Yay, Leah Svendsen – Yay, and Liza Clark – Yay.

Adjournment: Liza Clark moved and Dennis Keith seconded to adjourn the meeting. The meeting was adjourned at 2:15 p.m.

Teresa J. Bray, Deputy Secretary

Shantel Krebs, Secretary of State