

State Board of Finance Minutes

Tuesday, June 19, 2018
2:00 p.m.

Governor's Small Conference Room
Capitol Building

Board members present: Tony Venhuizen; Office of the Governor, Teresa Bray, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Steve Barnett, State Auditor; Rich Sattgast, State Treasurer; Ryan Brunner, Office of School and Public Lands; Leah Svendsen, Bureau of Administration; and Liza Clark, Bureau of Finance and Management. Guests included: Marianne Gabriel, Office of the State Treasurer; Chris Petersen, Department of Game, Fish, & Parks/Department of Agriculture; and Kayla Dowling, Office of the Secretary of State.

Call to order: Tony Venhuizen called the meeting to order at 2:00 p.m.

Agenda: Tony Venhuizen made a motion to amend the agenda. Liza Clark moved and Leah Svendsen seconded to approve the agenda as amended. A voice vote was taken. Motion carried.

Minutes: Ann Holzhauser made a motion to amend the minutes to correct the acronym ARSD to SDCL under Action Items. Rich Sattgast moved and Liza Clark seconded to approve the minutes from the meeting on May 15, 2018 as amended. A voice vote was taken. Motion carried.

State Transfer: Liza Clark moved and Leah Svendsen seconded to approve the following State Transfer. A roll call vote was taken and the motion carried unanimously.

- Department of Game, Fish, and Parks
 - Zachary Thomsen

Professional Recruitment: Liza Clark moved and Steve Barnett seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- Black Hills State University
 - Greg Farley
- Bureau of Finance & Management
 - Jacob Harris
- Dakota State University
 - Ozlem Cosgun
 - Wendy Romero
 - Qiang Zeng
- Department of Health
 - Glenna R. Burg
 - Joshua Clayton
- South Dakota School of Mines & Technology
 - Nicholas I. Chott
 - Lauren B. Torvi
- South Dakota State University
 - Bruce Berdanier
 - Krista A. Ehlert
 - Amber Morseau
- University of South Dakota
 - Jonathon A. Medrano
 - Todd Lee
 - Casey Kasperbauer
 - Tracy Cleveland

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

State Hosting Reimbursement Requests – SDCL 3-9-2.1: A motion was made by Liza Clark and seconded by Rich Sattgast to approve the following State Hosting Reimbursement requests. A Call vote was taken and the motion carried unanimously.

- Department of Agriculture
 - Eric Fisheim
 - David Skaggs
- Governor's Office of Economic Development
 - Aaron Scheibe
- Department of Tourism
 - Keegan Carda
 - Vicky Engelhaupt
 - Stephanie Palmer
 - Katlyn Richter (2 requests)

Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2: A motion was made Leah Svendsen and seconded by Steve Barnett to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Department of Agriculture
 - Working staff meeting held in Pierre on May 3, 2018.
- Department of Environmental & Natural Resources (6 requests)
 - 2018 South Dakota Waste Water Association meeting held in Pierre on April 11-12, 2018.
- Department of Game, Fish, and Parks
 - Law enforcement training reimbursements for Kendyll Jones, Daniel Dirks and Spencer Carstens for the month of April 2018.
 - Law enforcement training reimbursements for Kendyll Jones for the month of May 2018.
 - Mandatory Hunt Safe instructor training for volunteers held in Pierre on April 4th, 2018.
- Department of Labor and Regulation
 - Working Kaizen Project meetings held in Pierre on May 2, 2018 and May 4, 2018.
- South Dakota Retirement System
 - South Dakota Retirement System and Investment Council joint meeting held on June 13, 2018 in Sioux Falls.

Action Items: Rich Sattgast moved and Liza Clark seconded to approve the request from South Dakota Board of Regents for above state rates lodging expense for Claude Garelik and Dean Sheley for their meeting on May 21-23, 2018. A roll call vote was taken and the motion carried unanimously.

Rich Sattgast moved and Ryan Brunner seconded to approve the request from the Office of the Governor's for over state rate lodging for Matt Konenkamp, Morgan Erickson, and Alyssa Mullaney for the Western Governor's Association's 2018 Annual Meeting held in Rapid City on June 24-27, 2018. A roll call vote was taken and the motion carried unanimously.

Debt Write Offs: Ryan Brunner moved and Liza Clark seconded to approve the following debt write off requests. A roll call vote was taken and the motion carried unanimously.

- South Dakota State University submitted 43 debt write offs totaling \$83,794.57.
- Department of Corrections submitted 20 debt write offs totaling \$6,533.91.
- Department of Social Services submitted 16 debt write offs totaling \$2,937.99.

Adjournment: Rich Sattgast moved and Liza Clark seconded to adjourn the meeting. The meeting was adjourned at 2:09 p.m.



Shantel Krebs, Secretary of State