

# State Board of Finance Minutes

Tuesday, July 17, 2018  
2:00 p.m.

Governor's Small Conference Room  
Capitol Building

**Board members present:** Tony Venhuizen; Office of the Governor, Teresa Bray, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Dennis Keith, Office of the State Auditor; Rich Sattgast, State Treasurer; Leah Svendsen, Bureau of Administration; and Liza Clark, Bureau of Finance and Management. Guests included: Chris Petersen, Department of Game, Fish, & Parks/Department of Agriculture; and Kayla Dowling, Office of the Secretary of State.

**Call to order:** Tony Venhuizen called the meeting to order at 2:00 p.m.

**Agenda:** Rich Sattgast moved and Leah Svendsen seconded to approve the agenda as presented. A voice vote was taken. Motion carried.

**Minutes:** Ann Holzhauser moved and Leah Svendsen seconded to approve the minutes from the meeting on June 19, 2018. A voice vote was taken. Motion carried.

**Professional Recruitment:** Rich Sattgast moved and Dennis Keith seconded to approve the following Professional Recruitments. A roll call vote was taken and the motion carried unanimously.

- Department of Corrections
  - Laura Hagemann
- South Dakota School of Mines & Technology
  - Savannah Cox
- South Dakota State University
  - Jeremiah Bergstrom
  - Patricia Crawford
  - Megan Lueck
  - Carissa Thielbar
  - Douglas William Timm
  - Elizabeth P. Tofte
  - Curtis Weathers
- University of South Dakota
  - Dallas Doane
  - Jenna Freudenberg
  - Bruce Cuevas
  - Subash Adhikari
  - Angela Schladoer
  - Sonia R. Rupani
  - Cubie Dante Warren
  - Caleb Heim

**State Hosting Reimbursement Requests – SDCL 3-9-2.1:** A motion was made by Liza Clark and seconded by Rich Sattgast to approve the following State Hosting Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

- Governor's Office of Economic Development
  - Kristen Honey
- Department of Tourism
  - Katlyn Richter

**Home Station Per Diem Reimbursement Request – SDCL 3-9-2.2:** A motion was made Rich Sattgast and seconded by Leah Svendsen to approve the following Home Station Per Diem Reimbursement requests. A roll call vote was taken and the motion carried unanimously.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

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- Department of Game, Fish, and Parks
  - Law enforcement training reimbursements for Daniel Dirks and Spencer Carstens for the month of May 2018.
  - Law enforcement training reimbursements for Kendyll Jones and Spencer Carstens for the month of June 2018.
  - Mandatory Hunt Safe instructor training for volunteers held in Pierre for the months of March and April 2018. (5 requests)
- Department of Labor and Regulation
  - Division meeting with directors held in Pierre on June 14, 2018.
  - Annual Department Leadership conference held in Pierre on June 19, 2018.
  - Kaizen event held in Pierre on June 25, 2018 and June 29, 2018.

**Action Items:** Rich Sattgast moved and Liza Clark seconded to approve the request from the Office of the Governor for over state rate lodging for employees attending the Western Governor's Association's 2018 Annual Meeting held in Rapid City on June 24-27, 2018. A roll call vote was taken with Tony Venhuizen abstaining from the vote and the motion carried unanimously.

Ann Holzhauser moved and Dennis Keith seconded to approve the request from the Department of Health to reimburse Rosemary Lang for the remaining portion of her hotel bill for \$94.65 for her stay in Denver, Colorado on June 13, 2018. A roll call vote was taken and the motion carried unanimously.

**Adjournment:** Rich Sattgast moved and Dennis Keith seconded to adjourn the meeting. The meeting was adjourned at 2:05 p.m.

A handwritten signature in cursive script, reading "Shantel Krebs", written over a horizontal line.

Shantel Krebs, Secretary of State