State Board of Finance
Minutes

Tuesday, April 16, 2019
2:00 p.m.

Governor's Small Conference Room
Capitol Building

Board members present: Tony Venhuizen, Office the Governor; Jason Lutz, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Marianne Gabriel, Office of the State Auditor; Jason Williams, Office of the State Treasurer; Ryan Brunner, Office of School and Public Lands; Leah Svendsen, Bureau of Administration; and Liza Clark, Bureau of Finance and Management. Guests included: Colin Keeler, Bureau of Finance & Management; Kayla Dowling, Office of the Secretary of State; Ashley Waibel, Department of Agriculture; Chris Petersen, Department of Agriculture; and Katie Hruska, Office of the Governor.

Call to order: Tony Venhuizen called the meeting to order at 2:00 p.m.

Administrative Rules Public Hearing: The public hearing regarding the proposed administrative rules changes was held prior to the monthly meeting of the Board. The minutes for this section are documented separately.

Agenda: A motion was made by Ryan Brunner and seconded by Leah Svendsen to approve the agenda. A voice vote was taken. Motion carried.

Minutes: A motion was made by Jason Lutz and seconded by Ryan Brunner to approve the minutes from the meeting on March 19, 2019. A voice vote was taken. Motion carried.

Professional Recruitment: A motion was made by Ryan Brunner and seconded by Jason Williams to approve the following Professional Recruitments. A voice vote was taken, and the motion carried unanimously.

- Department of Social Services
  - Angie Sam
- Dakota State University
  - Hannah Altmann
- South Dakota State University
  - Debanjur Sanyal
- University of South Dakota
  - Neil Fulton
  - Kristen Langellier

Home Station Reimbursement Requests – SDCL 3-9-2.2: A motion was made Ryan Brunner and seconded by Leah Svendsen to approve the following Home Station Reimbursement requests. A roll call vote was taken, and the motion carried unanimously.

- Animal Industry Board
  - Animal Industry Board meeting held on March 12, 2019 in Pierre.
- Department of Game, Fish, and Parks
  - Staff working lunch meeting held on March 20, 2019 in Pierre.
- Department of Labor and Regulation
  - Workforce development council meeting held on March 27, 2019 in Pierre.
- Governor's Office of Economic Development
  - Directors meeting held on March 20, 2019 in Pierre.
- South Dakota Retirement System
  - Board of Trustees meeting held on April 4, 2019 in Pierre.

Action Items: A motion was made by Ryan Brunner and seconded by Jason Williams to approve the over state rate lodging requests from the Department of Transportation for Tom Cordell and Mark Fox for their stay in Aberdeen during March 4-8, 2019. A roll call vote was taken, and the motion carried unanimously.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

A motion was made by Ryan Brunner and seconded by Jason Lutz to approve the over state rate lodging request from the Department of Agriculture for David Skaggs who stayed in Sioux Falls on March 2, 2019. A roll call vote was taken, and the motion carried unanimously.

Debt Write Off: A motion was made by Ryan Brunner and seconded by Jason Lutz to approve the following debt write off requests. A roll call vote was taken, and the motion carried unanimously.

- Request from South Dakota School of Mines and Technology for 1 debt write off totaling $1,810.00.
- Request from Black Hills State University for 1 debt write off totaling $1,597.38.

Public Comment: Meeting was opened for public comment. There was none.

Adjournment: A motion was made by Ryan Brunner and seconded by Jason Lutz to adjourn the meeting. The meeting was adjourned at 2:13 p.m.

Steve Barnett, Secretary of State

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