State Board of Finance
Minutes

Tuesday, May 19, 2020
2:00 p.m.

Teleconference Meeting

Board members present: Tom Hart, Office of the Governor; Jason Lutz, Office of the Secretary of State; Ann Holzhauser, Office of the Attorney General; Rich Sattgast, State Auditor; Josh Haeder, Office of the State Treasurer; Ryan Brunner, Commissioner of School and Public Lands; Leah Svendsen, Bureau of Administration; and Colin Keeler, Bureau of Finance and Management. Guests included: Chris Petersen, Department of Game, Fish and Parks. The meeting was held via teleconference.

Call to order: Tom Hart called the meeting to order at 2:05 p.m.

Agenda: A motion was made by Rich Sattgast and seconded by Colin Keeler to approve the agenda. A roll call vote was taken, and the motion carried unanimously.

Minutes: Ann Holzhauser requested that she be added to the Board members present on the draft April 21, 2020 meeting minutes. A motion was made by Jason Lutz and seconded by Rich Sattgast to approve the minutes from the April 21, 2020 meeting with Ann Holzhauser's amendment incorporated. A roll call vote was taken, and the motion carried unanimously.

State Transfers: A motion was made by Rich Sattgast and seconded by Ryan Brunner to approve the following state transfers. A roll call vote was taken, and the motion carried unanimously.

- Department of Game, Fish, and Parks
  - Calvin Meyer
  - Jason Nelson

Professional Recruitments: A motion was made by Jason Lutz and seconded by Leah Svendsen to approve the following Professional Recruitments. A roll call vote was taken, and the motion carried unanimously.

- Department of the Military
  - Mark Koepke
- Department of Corrections
  - Mateya Huggins
- Northern State University
  - Michael J. Schmidt
- South Dakota State University
  - Cadi Kadlecek
  - Goran Mitrovich
  - Jon Stauff
  - Alison Wilson
- University of South Dakota
  - Christopher Adamson
  - James E. Quigley

Home Station Request Reimbursements: A motion was made by Josh Haeder and seconded by Jason Lutz to approve the following Home Station Request Reimbursements. A roll call vote was taken, and a motion carried unanimously.

- Bureau of Information and Telecommunications
  - BIT directors strategic planning meeting held on February 4, 2020 in Pierre.
  - BIT director strategic planning meeting held on March 6, 2020 in Pierre.
- Department of Game, Fish, and Parks
  - Wildlife Damage Management meeting held on December 6, 2019 in Pierre.
  - Game, Fish, and Parks leadership and strategic planning meeting held on January 6, 2020 in Pierre.

NOTE: *This meeting is being held in a physically accessible place. Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Secretary of State's Office at (605) 773.3537 in advance of the meeting to make any necessary arrangements.*

- Missouri River Waterfowl Refuge meeting held on December 19, 2019 in Pierre.
- Wildlife training officer course for Josh Vanden Bosch for the months of February and March 2020.
- Commission meeting held on March 5, 2020 in Pierre.

Action Items: A motion was made by Colin Keeler and seconded by Leah Svendsen to approve the following Action Item. A roll call vote was taken, and the motion carried unanimously.

- Department of Agriculture is requesting excess in-state lodging rate reimbursement for Katie Nold's stay in Brookings on January 19, 2020.

A motion was made by Leah Svendsen and seconded by Colin Keeler to approve the following Action Item. A roll call vote was taken, and the motion carried unanimously.

- Department of Health is requesting excess in-state lodging rate reimbursement for Melinda Zeimet's stay in Sioux Falls during March 9-10, 2020.

Debt Write Offs: A motion was made by Jason Lutz and seconded by Ryan Brunner to approve the following Debt Write Off. A roll call vote was taken, and the motion carried unanimously.

- South Dakota School of Mines & Technology is requesting twenty-four debt write offs totaling $37,196.00.

Public Comment: No public comment.

Adjournment: A motion was made by Leah Svendsen and seconded by Jason Lutz to adjourn the meeting. A roll call vote was taken, and the motion carried unanimously. The meeting was adjourned at 2:20 p.m.

Steve Barnett, Secretary of State