

Lobbyist Registration Guide

Lobbyist Home

Login

Lobbyist Registration Services



Create New Lobbyist Registration

Register as a new lobbyist for the SD Legislative Session



Existing Lobbyist Renewal/Updates

Existing lobbyists, please login at the Login Access gray box to the right with the username and password provided to you. Please call (605) 773-3537 for any questions.



Public Lobbyists

Contact the lobbyist coordinator for registration information. (lobbyist@state.sd.us)



Print Paper Form

- Lobbyist Registration Form
- Lobbyist Employer Authorization Form
- Lobbyist Expense Report Form
- Lobbyist Employer Expense Report Form



South Dakota Lobbyist Statutes



2019 Legislator cumulative value gift limit from lobbyists: \$102.10 for the 2019 calendar year. (SDCL 2-12-16 and 19; 2017 CPI 2.1%)



Lobbyist Information Search

- Lobbyist registrations 2012 to current
- Lobbyist or employer expense reports from 2018 to current are listed under the lobbyist registration information



Archived Lobbyist and Employer Expense Reports

Search expense reports filed between 2002 and 2017

Once your username and password have been created, login at the Login Access gray box below.

Login Access for Lobbyist System

Username (or email):

Password:

Forgot Password?

Login

- Each lobbyist only needs **1** username for the lobbyist system.
- Same username will be used every year.
- Username can be registered for as many employers needed.

Setup Lobbyist Information

Instructions

PLEASE NOTE:

- If you have already registered and have a username and password, click the 'Back' button and login through the Login Access gray box. If not, click the 'Setup Lobbyist Information' button to proceed.
- Online registrations will require an online payment transaction.
- If you wish to register by a paper registration form, click the 'Back' button to access the paper forms on the home page.

WHO CAN REGISTER HERE?

- Any person acting as a lobbyist to seek the introduction of legislation or to promote, oppose, or influence in any manner the passage by the the Legislature of any legislation affecting the special interests of any agency, individual, association, or business **shall register** the name of the person so employed or agreed to be employed, with the Secretary of State. (SDCL 2-12-1)

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Setup Lobbyist Information

Lobbyist Registration Guide

Lobbyist Information

- Name
- Password
- Addresses
- Phone/Email
- Confirm

Lobbyist Name

Please enter your name as you would like it to appear on your badge and your occupation.

First Name:* Middle Name: Last Name:*

Occupation:*

* Asterisks denote a required field.

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- The name that is entered here will be the name that is printed on the badge, so enter what name you would like printed on the badge.

Lobbyist Information

Name: Kayla Dowling

- Name
- Password
- Addresses
- Phone/Email
- Confirm

User Name and Password

Please create a user name and password. Use your email address as your user name.
PLEASE NOTE: Retain this user name and password for future login access.

User Name (Email Address):*

Password:*

Confirm Password:*

* Asterisks denote a required field.

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Lobbyist Registration Guide

Lobbyist Information

Name: Kayla Dowling

- Name
- Password
- Addresses**
- Phone/Email
- Confirm

Residence Address

Please enter your residence address.

Country:*
USA ▼

Residence Address Line 1: *

Address Line 2:

City:* State:* Postal Code: *
 SD ▼

Use this address as the Mailing Address also. ✕

Mailing Address

Country:*
USA ▼

Mailing Address Line 1: *

Address Line 2:

City:* State:* Postal Code: *
 SD ▼

* Asterisks denote a required field.

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Lobbyist Registration Guide

Lobbyist Information

Name: Kayla Dowling

- Name
- Password
- Addresses
- Phone/Email
- Confirm

Phone and Email

Please enter your primary email address. You may also enter an alternative email address.
Retain this user name and password for future login access.

Primary Email (User Name):*

Phone Number:*

* Asterisks denote a required field.

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- Be sure to enter a number to best contact you at.

Lobbyist Information

Name:

- Name
- Password
- Addresses
- Phone/Email
- Confirm

Confirmation

Please review all of the data below and double check for any errors. If you find any mistakes, please use the 'Back' button or the links to the left to return to a previous page and correct the data. If the information is correct and no further action is required, please use the 'Save' button to return to the home page. If the information is correct and you wish to proceed with entering the employer registration information, please click the 'Proceed' button.

Name:

User Name (Primary Email):

Occupation:

Residence Address:

Mailing Address:

Phone Number:

* Asterisks denote a required field.

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Save and Return Home

Proceed To Registration

Lobbyist Registration Guide

Private Lobbyist Registration

Select Employer

- Select Employer Agent
- Subject Of Legislation
- Confirmation
- Payment

Select Employer

Please search for your employer in the field below. If you cannot find your employer, you may click 'ADD' to enter a new one.

Employer:*

Country:*

Employer Address Line 1:*

Address Line 2:

City:* State:* Postal Code:*

*Asterisks denote a required field.

Private Lobbyist Registration

Select Employer

- Select Employer Agent
- Subject Of Legislation
- Confirmation
- Payment

Select Employer

Please search for your employer in the field below. If you cannot find your employer, you may click 'ADD' to enter a new one.

Employer:*

Add SD ...

- SD Partners in Education - (Sioux Falls, SD)
- SD Business to Business Lending Group - (Sioux Falls, SD)
- SD Coalition of Citizens with Disabilities - (Pierre, SD)
- USD Discovery District - (Sioux Falls, SD)
- USD Student Government Association - (Vermillion, SD)

Address Line 2:

City:* State:* Postal Code:*

*Asterisks denote a required field.

Lobbyist Registration Guide

Private Lobbyist Registration

Select Employer

Select Employer Agent

Subject Of Legislation

Confirmation

Payment

Select Employer

Please search for your employer in the field below. If you cannot find your employer, you may click 'ADD' to enter a new one.

Employer:*

bankers

Add bankers...

South Dakota Bankers Association - (Pierre, SD)

Independent Community of Bankers of South Dakota - (Watertown, SD)

USA

Employer Address Line 1:*

Address Line 2:

City:* State:* Postal Code:*

SD

* Asterisks denote a required field.

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Private Lobbyist Registration

Employer: Arts South Dakota

Select Employer

Select Employer Agent

Subject Of Legislation

Confirmation

Payment

Select Employer Agent

Please select the individual that will be notified via email to authorize you as their lobbyist. If you do not see the correct individual, you may click 'Enter a New Authorized Agent' to add one.

Agent:*

Select one...

Select one...

Brian Bonde

Enter a New Authorized Agent...

Phone Number:* Primary Email:* Alternate Email:

* Asterisks denote a required field.

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Lobbyist Registration Guide

Private Lobbyist Registration

Employer: Arts South Dakota

Select Employer

Select Employer Agent

Subject Of Legislation

Confirmation

Payment

Select Employer Agent

Please select the individual that will be notified via email to authorize you as their lobbyist. If you do not see the correct individual, you may click 'Enter a New Authorized Agent' to add one.

Agent.*

Select one...
Select one...
Brian Bonde
Enter a New Authorized Agent...

Phone Number.* Primary Email.* Alternate Email:

* Asterisks denote a required field.

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Private Lobbyist Registration

Employer: Arts South Dakota

Select Employer

Select Employer Agent

Subject Of Legislation

Confirmation

Payment

Date of Employment and Subject of Legislation

Please enter the date of employment and subject(s) of legislation.

Date of Employment.*

Subject of Legislation.*

* Asterisks denote a required field.

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Lobbyist Registration Guide

Private Lobbyist Registration

Employer: Arts South Dakota

- Select Employer
- Select Employer Agent
- Subject Of Legislation
- Confirmation**
- Payment

Confirmation

Please confirm that all of the information is correct and accurate. Use the 'Back' button below or the links to the left to change any incorrect data. If the information is correct, click the 'Proceed to Payment' button.

Employer Name:* Arts South Dakota	Employer Agent Name:*	Employment Date:* 11/06/2019
Employer's Address:*	Agent's Phone:*	Agent's Primary Email:*
	Agent's Alternate Email: None	
Subject of Legislation:* Accounting		

* Asterisks denote a required field.

[← Back](#) [Proceed to Payment](#)

Private Lobbyist Registration

Employer: Arts South Dakota

- Select Employer
- Select Employer Agent
- Subject Of Legislation
- Confirmation
- Payment**

Payment

Choose one of the options below to complete the filing of your registration with the South Dakota Secretary of State. After you complete this step, you will be able to download and print your completed receipt and registration.

Lobbyist Registration For Filing Fee
\$40.00

[Pay Online](#)

Pay by Credit or Debit Card. You will be directed to the Business Division payment processing site to collect your payment information.

* Asterisks denote a required field.

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- Be sure to enter your email address in the credit card field to get a credit card receipt emailed to you for your records.

Lobbyist Registration Guide

- In the Business ID or Name field of the credit card sale put the employer for your records. This information will show up in the email you receive and will reference what employer that registration paid for.

Thank You. Your Private Lobbyist Registration has been paid and filed with the South Dakota Secretary of State.

Please be patient while your Lobbyist Registration is processed. A link to download a copy of your Lobbyist Registration will be available when processing is complete.

Please Wait... 

- Do not refresh the page when you get this screen. If nothing pops up and you are in need of a copy of the receipt, please email lobbyist@state.sd.us with your name and the name of the employer you just registered for.

Thank You. Your Private Lobbyist Registration has been paid and filed with the South Dakota Secretary of State.

Please print your receipt and a copy of your registration for your records by clicking the buttons below BEFORE leaving this page. No documents will be mailed to you from our office. To have a written record you MUST print a copy.

Print your RECEIPT

Print the Registration Receipt.

Print your Registration Form

Print for your own records a copy of the Registration Form that has been filed.

Return to Lobbyist Services Online

Please remember to print copies of your digital form and receipt before returning to Lobbyist Services Online.