

AUTOMATED TABULATING SYSTEMS

Have a backup plan!

- ARSD 5:02:09:01.02, SDCL 12-17B-5 & SDCL 12-17B-12
 - Requires testing of the system twice.
 - Only the first test has to have a published notice.
ARSD 5:02:09:01:01
 - Conducted not more than 10 days prior to an election.
 - The test on election night right before tabulating does not require a published notice.
- Create your own “prior” tally sheet and test deck.

WHEN THE POLLS CLOSE:

- Do not open ballot box.
- Complete recap sheet. (ARSD 5:02:09:15)
 - If ballot count from recap does not match voters in the pollbook, justify pollbook and registration list.
- Two precinct board members transport ballot box.

RECAPITULATION SHEET

E-50—Recapitulation Sheet—5:02:09:16—12-18-32

McLEOD'S—E-50

RECAP SHEET: PRECINCT _____ Type of ballot: _____
(date and name of election)

- 1. Official Ballots Received from Auditor _____ +
- 2. Additional Ballots Received During the Day _____ +
- 3. Absentee Ballots Received _____ +
- 4. Total Ballots Received (add lines 1, 2 and 3) = _____ (Line 4 Total)

- 5. Ballots Spoiled _____ +
- 6. Ballots Unvoted at End of the Day _____ +
- 7. Absentee Ballots not Opened _____ +
- 8. Total (add lines 5,6 and 7) = _____ (Line 8 Total)

- 9. Ballots Voted (Line 4 minus Line 8) _____ (Line 9 Total)

- 10. Provisional Ballots Voted _____

- 11. Ballots To Be Counted (Line 9 minus Line 10) _____

12. Enter Number of voters from Pollbook for this Type of Ballot _____
If Line 9 and 12 are not the same, compare the voters in the pollbook and the registration list and correct any mistakes.

Signed: _____

Precinct Officials

PLACE INSIDE BALLOT BOX OR TRANSFER CASE WITH VOTED BALLOTS

Discrepancies noted by resolution board: _____
(fill in only if there is a different total than above)

Signed: _____

Resolution Board

Printer's note: In central count optical scan precincts, lines 10 and 11 may be completed by tabulation center employees. The printed form may be changed to reflect this option.



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TABULATION CENTER (County Auditor's office)

- Procedures can be found in **SDCL 12-17B-10** through **12-17B-13** and in ARSD **5:02:09:04.04**.
- Make sure the counter is set to **SORT OUT** blank ballots.
- Make sure the counter is set to **NOT SORT** overvoted ballots.



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BALLOTS

- Ballot count:
 - Compare number of ballots from machine count with number of ballots on recap sheet.
 - If discrepancy, note on recap sheet, signed by tabulation technician and notify resolution board.
 - If there are five or more ballots than names in the pollbook, the resolution board shall examine each ballot for the official ballot stamp.
 - Unstamped ballots are removed and marked “unstamped – not counted”.
 - If the total number of ballots still exceeds the number of names in the pollbook, ballots equal to the excess number shall be randomly pulled and not counted.
 - Retabulate the ballots.



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RESOLUTION BOARD

- For Primary and General election – one Republican and one Democrat.
- For other elections – two persons who are not employees of your jurisdiction.
- Duties:
 - Any ballot which cannot be counted by the machine shall be examined by the Board – this would include “blank” ballots which are out sorted.
 - If any of these ballots are actual blank ballots, reset the machine to accept the blank ballots and run them through.
 - If the board cannot agree on the voter’s intent, the ballot is rejected and so marked.
 - If the Board agrees on the voter’s intent, a duplicate ballot shall be made by the Board.
 - Duplicate shall be marked “Duplicate” and “Official Resolution Ballot”.
 - Identical serial numbers shall be place on the duplicate and on the original.
 - Duplicate shall be counted by the tabulating equipment.



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VOTER INTENT

- “A mark that touches the oval on an optical scan ballot shall be counted as a vote; any mark that does not touch the oval and is not in the oval may not be counted as a vote.”
- (ARSD 5:02:09:22)
- After the vote count:
 - Place ballots in boxes and reseal.
 - Remove program boards and store sealed.
- Recounts are conducted according to ARSD 5:02:09:05.

Questions?

