



South Dakota Secretary of State
SHANTEL KREBS

**HAVA Grant Board
Meeting Minutes**

Friday, June 19, 2015
10:30 a.m. CT

Secretary of State's office
500 E. Capitol Ave., Suite 204
Pierre, SD 57501

Conference call dial-in information:

Dial-in number: 866.410.8397

Conference code: 2178377981

Brandon Johnson, HAVA Coordinator and Chair, called the meeting to order at 10:31 am (CT).

Present (in person): Brandon Johnson, HAVA Coordinator and Chair, David Reiss (General Counsel, SD Department of Tribal Relations), Jason Williams (Secretary of State Public Information Officer), Christine Lehrkamp (Secretary of State's office)

Present (on conference call): Bob Litz (Minnehaha County Auditor), Bobbi Janke (Lake County Auditor), Denise DeJong (Disability Community Representative), Sheila Hagemann (Turner County Auditor)

Not Present: Jerry Schwarting (Mellette County Auditor)

The 2014 HAVA State plan dictates that HAVA Grant applications are due July 1 of every odd year. Thus the rush to get the application approved and out to the counties (DRAFT HAVA Grant application form is attached).

Brandon Johnson reviewed the draft HAVA Grant application and the grant parameters. He hopes to encourage the counties with very low funds to still apply for a grant, knowing that they need to spend their county-held funds before being awarded a HAVA grant. This will all be reviewable by the HAVA Grant Board.

Brandon Johnson asked the Board to consider extending the deadline of July 1 out a month to August 1.

All Board members agree that the deadline should be extended a month just this one time.

David Reiss agrees, but would like legal counsel to review this option to make sure that the date can be extended because the 2014 HAVA State Plan states that the deadline is July 1. Brandon Johnson will have Secretary of State's office Legal Counsel review and give an opinion on whether the deadline can be extended. Brandon Johnson will then forward the response to the Board.



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Brandon Johnson mentioned the HAVA grant appeal process and a reimbursement form would be discussed and approved at a later meeting of the Board.

Brandon Johnson continued to review the proposed grant application and what reimbursable items are.

Bob Litz stated the application is comprehensive and fine.

Motion to approve the HAVA Grant application by Bob Litz, second by David Reiss. Roll call vote: Denise DeJong- aye; Sheila Hagemann- aye; Bobbi Janke- aye; Bob Litz- aye; David Reiss- aye; Brandon Johnson- aye. Approved.

Brandon Johnson asked if there were any public comments. No comments.

Bob Litz noted that machinery was exempt from being reimbursable by the HAVA Grant. Brandon Johnson stated the reason was that those items would be very expensive and use up the Grant funds very quickly. HAVA funds are still available to be used for those items and if any county currently has HAVA funds available, they may use those funds for this type of purchase.

David Reiss inquired as to whether the HAVA Grant Board members received the 2014 HAVA State Plan. Not all have. Brandon Johnson will forward to all HAVA Grant Board members.

Bob Litz stated that the HAVA State Plan was approved by the HAVA task force but when was it approved by the State Board of Elections. Brandon Johnson said May 2014 the State Board of Elections approved the 2014 HAVA State Plan.

Motion to adjourn 10:52 am by Bob Litz, second by David Reiss. Roll call vote: Denise DeJong- aye; Sheila Hagemann- aye; Bobbi Janke- aye; Bob Litz- aye; David Reiss- aye; Brandon Johnson- aye. Approved.

Recorded by Christine Lehrkamp