

## 2016 Municipal/School Election Workshop Schedule

October 18 – Webinar 9:00 am to 1:00 pm (Central time) October 24 – Webinar 9:00 am to 1:00 pm (Central time) November 18 – Ramkota, Pierre, 10:00 am to 3:00 pm (Central time)

- 9:00 am Webinar begins (Nov. 18 registration begins at 9:30 am)
- 2016 Law and Rule changes
- Election Types and Date
- Public Notices
- Who Can Vote Voter Registration and Residency
- Candidate Eligibility Requirements
- **Petitions** Forms, Deadlines, Requirements and Counting
- Vacancies What Creates a Vacancy and How to Fill It
- Ballot Preparation
- **Election Worker Training** you can use this to train your election workers
- **Absentee Voting** Application, Voting In-Person or by Mail, UOCAVA Voters
- Precinct and Election Boards
  - o Precinct Manual (hoping to have this updated by your elections in 2017)
- Counting, Canvassing and Recounting Provisional Ballots, Duties of Canvassers and Recount Process
- **Recalls** (*only applies to cities*)
- Special Elections
- Financial Interest Statements
- Webinar is complete except for the cities and schools that follow campaign finance and/or use automated tabulating systems.
- Campaign Finance (for applicable cities and schools) Who is Required to File,
  Restrictions, Disclaimers and Forms
- Automated Tabulating Systems (for applicable cities and schools)