



Statement of Organization- Local Jurisdictions

SDCL [12-27-6](#)

The Treasurer for a political action or ballot question committee shall file a statement of organization not later than 15 days after the date upon which the committee made contributions, received contributions, or paid expenses in excess of \$500.00. However, if such activity falls within 30 days of any statewide election, the statement of organization shall be filed within 48 hours. A candidate shall file a statement of organization for a candidate campaign committee not later than 15 days after becoming a candidate (SDCL [12-27-3](#); [12-27-23](#)).

Contact your local election official to make sure this is the required form they want you to use.

Those local jurisdictions that are required to file campaign finance documents ([12-27-39](#)):

- County offices and ballot questions in counties with population greater than five thousand
- Ballot questions in first class municipalities
- School district offices and ballot questions in school districts with more than two thousand average daily membership

Committee Type (you must select one):

- County Candidate Committee County Political Action Committee (PAC) County Ballot Question Committee
- Municipal Candidate Committee Municipal Political Action Committee (PAC) Municipal Ballot Question Committee
- School Board Candidate Committee School District Political Action Committee (PAC)
- School District Ballot Question Committee

Committee Information

(ALL fields required unless indicated otherwise, please print):



only **ONE** candidate campaign committee may be organized for each candidate ([SDCL 12-27-1 \(3\)](#))



Full Name of Committee

If you are a Candidate, list your name below as it appears on your nominating petition and the office you are seeking.

Street Address _____ City _____ State _____ Zip _____

Postal Address _____ City _____ State _____ Zip _____

Committee website address (optional) _____

Chair (Candidate can serve as Chair of their Committee)

(first and last name) _____

Daytime Phone Number _____ Evening Phone Number _____

Street Address _____ City _____ State _____ Zip _____

Postal Address _____ City _____ State _____ Zip _____

Email Address _____

Check this box if **Chair is also serving as Treasurer**. If the same, you are not required to fill out Treasurer fields below.

**The Treasurer is responsible for filing all campaign finance reports and forms.*

Treasurer* (first and last name) _____

Daytime Phone Number _____ Evening Phone Number _____

Street Address _____ City _____ State _____ Zip _____

Postal Address _____ City _____ State _____ Zip _____

Email Address _____

Political Action or Ballot Question Committees: You must list the full name, street address and postal address of the organization with which the committee is connected or affiliated, **OR** if the committee is not connected or affiliated with any one organization, state the trade, profession, or primary interest of the committee.

Name of Affiliated Organization _____

Statement of Purpose or Goals _____

Street Address _____ City _____ State _____ Zip _____

Postal Address _____ City _____ State _____ Zip _____

Trade, Profession, or Primary Interest of Committee _____

If you are a **Ballot Question Committee**, indicate which measure the committee was involved with during the reporting period and whether the measure was supported or opposed.

Ballot Measure Number (*if has been assigned*): _____ Support Oppose

*You may only support /oppose one ballot measure per ballot question committee.

Verification below must be SIGNED BEFORE SUBMITTING this Statement

*This statement shall be signed by the candidate and treasurer for a candidate committee and by the chair and treasurer for other political committees. The treasurer of a political committee shall **file an updated statement of organization not later than fifteens days after ANY change** in the information contained on this statement.*

PLEASE PRINT (required)

I _____ (Treasurer),

I _____ (Chair or Candidate),

certify that I have examined this report and to the best of my knowledge and belief it is true, correct and complete. I also understand that failure to timely file any statement, amendment, or correction required subjects the Treasurer responsible for filing to a civil penalty of fifty dollars per day for each day that the statement remains delinquent ([SDCL 12-27-30](#)). The civil penalty shall be in addition to any criminal sanctions.

Date: _____

Signature of Treasurer

Date: _____

Signature of Chair or Candidate

Mail completed form to your local election official.