



*South Dakota Secretary of State*  
**SHANTEL KREBS**

## Help America Vote Act (HAVA) Grant Application

HAVA grants are established by the South Dakota HAVA State Plan and approved by the HAVA Grant Board. The HAVA Grant Board, with the approval of the State Board of Elections, is made up of four County Auditors (two Democrats and two Republicans), the HAVA Coordinator in the office of the Secretary of State, one member from the disability community and one member from the Department of Tribal Relations.

A county may apply for a HAVA grant to reimburse election expenses related to HAVA. All expenses submitted must meet the requirements of HAVA and may be subject to both federal and state audits. Before a county may apply for a HAVA grant, all funds in the county's State-Held account and County-Held Match Money account must be spent. Exceptions may be made in extraordinary cases such as satellite absentee voting locations, as defined in the HAVA State Plan.

The maximum amount a county may apply for is \$9,000 per Primary and General Election cycle or \$4,500 per year. Exceptions may be made in extraordinary cases such as satellite absentee voting locations, as defined in the HAVA State Plan. Applications must be received by the Secretary of State's office by July 1<sup>st</sup> of every odd-numbered year for the following year's anticipated expenses. Applications will be approved or denied by November 1<sup>st</sup> of the odd-numbered year.

If a county is denied a HAVA grant, the county may submit an appeal to the State Board of Elections to review the decision and must do so within 30 days of receiving their denial notice. The decision of the State Board of Elections is final and may not be appealed again.

### Applicant Information

*This application must be signed by the county auditor but a contact person may be designated to administer the grant process.*

County: Please select... Sully  
Contact person: Susan Lamb  
Address: Po Box 265  
City: Onida State: SD Zip Code: 57564  
Telephone: (605) 258-2541 E-mail: Sullyaud@venturecomm.net

### Grant Request

*Expenses can include those incurred during the election year for both the Primary and General Elections.*

Total amount requested: \$9,000

*\*Maximum of \$9,000 may be requested. Exceptions may be made in extraordinary cases.*