

Secretary of State Office  
500 E Capitol Ave  
Pierre, SD 57501  
(605)773-2797

## APPLICATION FOR CERTIFICATE OF AUTHORIZATION TO PROVIDE POSTSECONDARY EDUCATION

RECEIVED  
JUN 17 2014  
S.D. SEC. OF STATE

Please mark the appropriate box:

- INITIAL APPLICATION                       CHANGE OF PRIMARY ADDRESS  
 CHANGE OF NAME                               CHANGE IN ADDITIONAL SITES (ATTACHMENT A)  
 CHANGE IN ACCREDITATION                 OTHER CHANGE(S)

1. Name of Applicant (*the institutional name under which postsecondary educational programs are provided*):

Northern Virginia Community College

2. Applicant's Main Address (*Additional sites listed on Attachment A*):

8333 Little River Turnpike

(Street Address)

Annandale

VA

220003

(City)

(State)

(ZIP Code)

www.nvcc.edu

(Website)

3. Contact Person:

Dr. Jennifer Lerner

(Name)

Associate Vice President for E-Learning

(Title)

703-323-3807

(Telephone Number)

703-323-3156

(Fax Number)

jlerner@nvcc.edu

(Email Address)

4. Does the Applicant operate at other sites than the address stated above?     YES     NO

If "YES", please be advised that Attachment A to this Application must be completed, which shall comprise part of this Application, and any subsequent changes to the information provided in Attachment A must be submitted with a revised Application to the Secretary of State Office, within thirty (30) days of such change.

5. Does the Applicant have a parent organization (non-profit, corporate, or otherwise)?  YES  NO

If "YES", please indicate the following:

Virginia Community College System

(Parent Organization Name)

101 North 14th Street, 15th Floor

(Street Address)

Richmond

VA

23219

(City)

(State)

(ZIP Code)

6. Is the Applicant an instrumentality of the State under the jurisdiction of the South Dakota Board of Regents?

YES  NO

If "NO", please indicate whether the Applicant is either (check one of the following):

An instrumentality of another state (please list the state agency which has jurisdiction over Applicant)

State Virginia Agency Virginia Community College System/Commonwealth of Virginia

Address 101 North 14th Street, 15th Floor

City Richmond State VA Zip Code 23219

Contact Phone Number 804-819-4903

Contact Website www.vccs.edu

Legally established to operate in South Dakota as a private business entity

South Dakota Corporate ID \_\_\_\_\_

South Dakota Corporate Name \_\_\_\_\_

Legally established to operate in South Dakota as a not-for-profit corporation.

South Dakota Corporate ID \_\_\_\_\_

South Dakota Corporate Name \_\_\_\_\_

7. Is the Applicant accredited by an accrediting agency recognized by the United States Department of Education?

YES

Accrediting Agency: Southern Association of Colleges and Schools

1866 Southern Lane

(Street Address)

Decatur

Georgia

30033

(City)

(State)

(ZIP Code)

Effective date of most recent grant of accreditation: July 2012

Term or expiration date of most recent accreditation: July 2022

- NO Application submission must include documentation of an affiliation agreement whose terms make another postsecondary institution, which is accredited by an accrediting agency recognized by the United States Department of Education, responsible for awarding academic credit and educational credentials to its students and maintaining transcripts for such students:

The undersigned acknowledges that Applicant is required to notify the Secretary of State Office within thirty (30) days of a change in information set forth in this Application, including any changes in information set forth in any Attachments or other accompanying information. The undersigned has executed the foregoing document and, under penalties of perjury, certifies that the information provided herein, and in support thereof, is true and correct.

The application must be signed by an authorized officer of the postsecondary educational institution:

Dated June 17, 2014



(Signature of an authorized officer)

Dr. Jennifer Lerner

(Printed name)

Associate Vice President for E-Learning

(Title)

**Submit Application to:**  
South Dakota Secretary of State  
Corporations Division  
500 East Capitol, Suite 204  
Pierre, SD 57501

Or email us at:  
[SOS.EDU@state.sd.us](mailto:SOS.EDU@state.sd.us)

### **Exemptions**

If the institution falls under one or more of the following categories, the institution is exempt from registering.

- Established by the government of the United States;
- Established by the government of an Indian tribe whose tribal lands are located, in whole or in part, in South Dakota;
- Established, owned, controlled, operated, and maintained by a religious organization lawfully operating as a nonprofit religious corporation and awarding only religious degrees or certificates for the purpose of conferring clerical status or authority within that religion; or
- Subject to the jurisdiction and regulations to the South Dakota Cosmetology Commission.

**ATTACHMENT A**

**ADDITIONAL SITES AT WHICH APPLICANT OPERATES EDUCATIONAL PROGRAMS**

(Must be accompanied by an Application for Certificate of Authorization to Provide Postsecondary Education)

1. **Northern Virginia Community College - Alexandria Campus**

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(Name)

**5000 Dawes Avenue**

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(Street Address)

<b>Alexandria</b>	<b>Virginia</b>	<b>22311-5097</b>
(City)	(State)	(ZIP Code)
  
2. **Northern Virginia Community College - Loudoun Campus**

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(Name)

**21200 Campus Drive**

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(Street Address)

<b>Sterling</b>	<b>Virginia</b>	<b>220164-8699</b>
(City)	(State)	(ZIP Code)
  
3. **Northern Virginia Community College - Manassas Campus**

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(Name)

**6901 Sudley Road**

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(Street Address)

<b>Manassas</b>	<b>Virginia</b>	<b>20109-2305</b>
(City)	(State)	(ZIP Code)
  
4. **Northern Virginia Community College - Medical Campus**

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(Name)

**6699 Springfield Center Drive**

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(Street Address)

<b>Springfield</b>	<b>Virginia</b>	<b>22150-1913</b>
(City)	(State)	(ZIP Code)

(Make additional copies of this Attachment as may be necessary and submit with Application)

**ATTACHMENT A**

**ADDITIONAL SITES AT WHICH APPLICANT OPERATES EDUCATIONAL PROGRAMS**

(Must be accompanied by an Application for Certificate of Authorization to Provide Postsecondary Education)

1. Northern Virginia Community College - Woodbridge Campus  
(Name)  
15200 Neabsco Mills Road  
(Street Address)  
Woodbridge Virginia 22191-4099  
(City) (State) (ZIP Code)
  
2. Northern Virginia Community College - Innovation Park  
(Name)  
9485 Innovation Drive  
(Street Address)  
Manassas Virginia 20110  
(City) (State) (ZIP Code)
  
3. Northern Virginia Community College - Reston Center  
(Name)  
1831 Wiehle Avenue  
(Street Address)  
Reston Virginia 20190  
(City) (State) (ZIP Code)
  
4. Northern Virginia Community College - Arlington Center  
(Name)  
4600 North Fairfax Drive  
(Street Address)  
Arlington Virginia 22203  
(City) (State) (ZIP Code)

(Make additional copies of this Attachment as may be necessary and submit with Application)