

SD Secretary of State Office
500 E. Capitol Ave.
Pierre, SD 57501
(605) 773-2797
sos.edu@state.sd.us

**RENEWAL
APPLICATION FOR CERTIFICATE OF
AUTHORIZATION TO PROVIDE
POSTSECONDARY EDUCATION**

SDCL 13-48

FILING FEE: \$250

FILING FEES ARE NONREFUNDABLE AND NOT PRO-RATED

Make Check Payable to SECRETARY OF STATE

1. Name of Applicant (the institutional name under which postsecondary educational programs are provided):

Emporia State University

2. Applicant's Main Address (Additional sites listed on Attachment A):

<u>1 Kellogg Circle</u>	<u>Emporia</u>	<u>KS</u>	<u>66801</u>
Actual Street Address	City	State	ZIP+4
<u>Mailing Address, if Different from Street Address</u>	<u>City</u>	<u>State</u>	<u>ZIP+4</u>
<u>www.emporia.edu</u>			
Website			

3. Contact Person: Jerald Spotswood Dean of Graduate School and Distance Education
- | | |
|----------------------------|---------------------|
| Name | Title |
| <u>620-341-5507</u> | <u>620-341-5909</u> |
| Telephone Number | Fax Number |
| <u>jspotsw@emporia.edu</u> | |
| Email Address | |

4. Applicant's PHYSICAL South Dakota Address:

<u>2001 S Summit Avenue</u>	<u>Sioux Falls</u>	<u>SD</u>	<u>57197-0100</u>
Actual Street Address	City	State	ZIP+4
<u>Mailing Address, if Different from Street Address</u>	<u>City</u>	<u>State</u>	<u>ZIP+4</u>

5. Does the Applicant operate at sites other than the addresses stated above? ☐ YES ☒ NO

If "YES", please be advised that Attachment A to this application must be completed, which shall comprise part of this application, and any subsequent changes to the information provided in Attachment A must be submitted with an amendment application to the Secretary of State Office, within thirty (30) days of such change.

6. Does the Applicant have a parent organization (non-profit, corporate, or otherwise)? ☐ YES ☒ NO

If "YES", please indicate the following:

Parent Organization Name

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>ZIP+4</u>
-----------------------	-------------	--------------	--------------

7. Is the Applicant an instrumentality of the State of South Dakota under the jurisdiction of the South Dakota Board of Regents?

☐ YES ☒ NO

If "NO", please indicate whether the Applicant is either (*check one of the following*):

- ☒ An instrumentality of another state (please list the state agency which has jurisdiction over Applicant)

<u>Kansas</u>	<u>Kansas Board of Regents</u>		
State	Agency		
1000 SW Jackson Street, Suite 520	Topeka	KS	66612-1368
Street Address	City	State	ZIP+4
785-430-4288			
Contact Phone Number	Fax Number		

- ☐ Legally established to operate in South Dakota as a business entity

South Dakota Business ID

South Dakota Business Name

8. Is the Applicant accredited by an accrediting agency recognized by the United States Department of Education?

- ☒ YES - Please include a COPY of your Accreditation.

If "YES", please indicate the following:

Higher Learning Commission

<u>Accrediting Agency</u>			
230 South LaSalle Street, Suite 7-500	Chicago	IL	60604
Street Address	City	State	ZIP+4

Effective date of most recent grant of accreditation: 07/28/2015

Term or expiration date of most recent accreditation: 2024-2025

- ☐ NO

If "NO", Application submission MUST include documentation of an affiliation agreement whose terms make another postsecondary institution, which is accredited by an accrediting agency recognized by the United States Department of Education, responsible for awarding academic credit and educational credentials to its students and maintaining transcripts for such students:

9. Has the Applicant ever been ordered to cease operations?

☐ YES

If "YES", please indicate the following:

Jurisdiction

Agency that made the order

The date ordered to cease operations:

Dates the cease operation was in effect:

Is the cease operations order still in effect?

☐

YES

☐

NO

☒ NO

The undersigned acknowledges that Applicant is required to notify the Secretary of State Office within thirty (30) days of a change in information set forth in this Application, including any changes in information set forth in any Attachments or other accompanying information. The undersigned has executed the foregoing document and, under penalties of perjury, certifies that the information provided herein, and in support thereof, is true and correct.

The application must be signed by an authorized officer of the postsecondary educational institution. No person may execute this report knowing it is false in any material respect. Any violation may be subject to a criminal penalty (SDCL 22-39-36).

Dated

June 21, 2018

Jerald W. Spotswood
Signature of an authorized person

Jerald W. Spotswood
Printed name

Dean, Graduate School & Distance Education
Title

Submit Application to:
South Dakota Secretary of State
500 East Capitol, Suite 204
Pierre, SD 57501

Or email us at:
SOS.EDU@state.sd.us

ATTACHMENT A

ADDITIONAL SITES AT WHICH APPLICANT OPERATES EDUCATIONAL PROGRAMS

(Must be accompanied by an Application for Certificate of Authorization to
Provide Postsecondary Education or Amendment thereof.)

1.	<u>N/A</u>
	Name _____
	Street Address _____ City _____ State _____ ZIP+4 _____
2.	_____
	Name _____
	Street Address _____ City _____ State _____ ZIP+4 _____
3.	_____
	Name _____
	Street Address _____ City _____ State _____ ZIP+4 _____
4.	_____
	Name _____
	Street Address _____ City _____ State _____ ZIP+4 _____
5.	_____
	Name _____
	Street Address _____ City _____ State _____ ZIP+4 _____
6.	_____
	Name _____
	Street Address _____ City _____ State _____ ZIP+4 _____

(Make additional copies of this Attachment as may be necessary and submit with Application)



HIGHER LEARNING COMMISSION

230 South LaSalle Street, Suite 7-500
Chicago, IL 60604-1411
312.263.0456 | 800.621.7440
Fax: 312.263.7462 | hlcommission.org

August 3, 2015

Dr. Jackie Vietti
Interim President
Emporia State University
1 Kellogg Circle
Plumb Hall 202K
Emporia, KS 66801

Dear Interim President Vietti:

This letter serves as formal notification and official record of action taken concerning Emporia State University by the Institutional Actions Council of the Higher Learning Commission at its meeting on July 28, 2015. The date of this action constitutes the effective date of the institution's new status with HLC.

Action with Interim Monitoring. IAC continued the accreditation of Emporia State University with the next Reaffirmation of Accreditation in 2024-25. In conjunction with this action, IAC required the following interim monitoring.

Embedded Monitoring. Year 4 Assurance Review and Comprehensive Evaluation will include a visit focused on Faculty Qualifications for Teaching, including full-time and part-time/ adjunct faculty on-campus and at off-campus sites and Assessment of Student Learning in General Education.

Interim Report. An Interim Report due 12/31/15 on Faculty Qualifications for Teaching, including Part-time/Adjunct Faculty.

Interim Report. An Interim Report due 12/31/15 on Federal Compliance Assignment of Credit Hours, Application of Policies as related to the appropriateness of student learning outcomes to courses and programs, and alignment with policies for assignment of student credit hours.

In two weeks, this action will be added to the *Institutional Status and Requirements (ISR) Report*, a resource for Accreditation Liaison Officers to review and manage information regarding the institution's accreditation relationship. Accreditation Liaison Officers may request the ISR Report on HLC's website at <http://www.hlcommission.org/isr-request>.

Information on notifying the public of this action is available at <http://www.hlcommission.org/HLC-Institutions/institutional-reporting-of-actions.html>.

If you have any questions about these documents after viewing them, please contact the institution's staff liaison Barbara Johnson. Your cooperation in this matter is appreciated.

Sincerely,

A handwritten signature in black ink, reading "Barbara Gellman-Danley".

Barbara Gellman-Danley
President

CC: ALO



Statement of Accreditation Status

as of June 25, 2018

Emporia State University

1 Kellogg Circle
Campus Box 4045
Emporia, KS 66801-5415
(620) 341-5171
<http://www.emporia.edu>

**Previous names: Kansas State Teachers College to Emporia Kansas State College (1974) to Emporia State University (1977)*

The information on this page describes the accreditation relationship between this institution and the Higher Learning Commission. General information about the Commission and the accreditation process is provided at the end of this document. In addition, links to definitions are provided for many of the terms used.

Accreditation Information

Current status: Accredited

Accreditation granted: 01/01/1915

Most recent reaffirmation of accreditation: 2014 - 2015

- Action Letter (PDF)

Next reaffirmation of accreditation: 2024 - 2025

Upcoming or In-Progress Reviews

Date	Event	Description
10/29/2018:	Comprehensive Evaluation	
2024 - 2025:	Comprehensive Evaluation	

Most Recent History with the Commission

Date	Event	Description
07/28/2015:	Comprehensive Evaluation	Continue Accreditation

General Institutional Information

This section provides brief, general information about the institution's organization and scope. The information is self-reported by the institution through the annual Institutional Update to the Commission. Additional information can be found at nces.ed.gov/collegenavigator/ or on the institution's web site noted above.

Control: Public

Degree programs (number in each category): Bachelors (64), Masters (31), Specialist (1), Doctoral (1)

Certificate programs (number offered): 15

Off-Campus Activities (This listing was last updated: 09/06/2016; the information may not be current.) The institution's accreditation includes courses and programs at:

In-State:	Campuses:	None.
	Additional Locations:	Butler Community College, Andover Campus - Andover, KS; Butler Community College - El Dorado, KS; The Earl Center - Emporia, KS; Cora Miller Hall - Emporia, KS; Emporia State University - Kansas City - Overland Park, KS; Emporia State at Johnson County Community College - Overland Park, KS;
Out-of-State:	Campuses:	None.
	Additional Locations:	None.
Out-of-U.S.:	Campuses:	None.
	Additional Locations:	None.

About HLC and Accreditation

The Higher Learning Commission (HLC) is a regional accreditation agency that accredits degree-granting colleges and universities that are based in a 19-state region of the United States.

Regional accreditation validates the quality of an institution as a whole and evaluates multiple aspects of an institution, including its academic offerings, governance and administration, mission, finances, and resources. HLC's institutional accreditation includes all degree levels as well as onsite and online offerings. Institutions of higher education in the United States may also seek accreditation through national or specialized accreditation agencies. National accreditation associations, like regional accreditors, accredit the institution as a whole. Specialized accreditation agencies accredit programs, departments or schools within a college or university.

Regional accreditation agencies are recognized by the U.S. Department of Education to accredit degree-granting colleges and universities. There are six regions of the United States which regional agencies oversee. The regional accreditation agencies have similar standards for accrediting colleges and universities.

Institutions that HLC accredits are evaluated against its Criteria for Accreditation, a set of standards that institutions must meet to receive and/or maintain accredited status.

HLC's Criteria for Accreditation reflect a set of guiding values. The accreditation process is based on a system of peer review. Approximately 1,600 educators from institutions of higher education serve as HLC peer reviewers conducting accreditation evaluations for other institutions. Peer reviewers also serve on committees that make up the decision-making bodies of the accreditation process.

Evaluation Process

HLC accreditation assures quality by verifying that an institution (1) meets standards and (2) is engaged in continuous improvement. In addition, all institutions are required to complete an annual filing of the Institutional Update, undergo annual monitoring of financial and non-financial indicators, and adhere to HLC policies and practices on institutional change.

Peer reviewers trained in HLC's standards evaluate institutions' demonstration of whether they meet the Criteria for Accreditation and make recommendations to HLC's decision-making bodies.

Institutional Actions Council (Decision-Making Body)

The Board of Trustees appoints and authorizes members of the Institutional Actions Council (IAC) to conduct reviews and take actions on the majority of accreditation recommendations. IAC members consist of representatives of academic institutions accredited by HLC, as well as members of the public. Detailed information on IAC processes is found in HLC's policies on decision-making.

Public Information

In the interest of being transparent, HLC is committed to providing information to the public regarding accreditation decisions made regarding individual institutions.

Actions that are taken by HLC regarding an institution's accreditation status are disclosed to the public. Since July 2013, in all cases of issuing continued accreditation, placing an institution on or resolving a sanction, or withdrawing accreditation, the Action Letter issued to the institution is made available for viewing and the institution's status in HLC's online directory is updated. Public Disclosure Notices are also issued in cases of sanction and other HLC actions to provide the public insight into the issues regarding that institution.

Complaints Against HLC-Accredited Institutions

HLC has an online resource to communicate complaints about institutions from faculty, students, and other parties. HLC has established a clear distinction between individual grievances and complaints that appear to involve broad institutional practices. Where a complaint does raise issues regarding the institution's ongoing ability to meet the Criteria of Accreditation, HLC forwards the complaint to the institution and requests a formal response.

Complainants with specific claims related to the Americans with Disabilities Act or employment discrimination should seek review of such claims by the appropriate federal agencies.